



CURRICULUM VITAE

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Objective

Seeking an opportunity to utilize my skills and education to contribute to employer objectives, profitability and success with company offering potential for challenge and growth and obtain a position that will enable me to use my strong organizational skills, educational background and ability to work well with people and excel in my field as much as possible.

Education

YEAR	CLASS	Board/University
2015	10 TH	Punjab School Education Board
2017	12 TH	Punjab School Education Board
2020	Assistant Electrician	Institute For Skill Development

Skills

- ❖ **Basic Computer Skills**
- MS Word, MS Excel and MS Power Point

Personal Profile

Father's Name : Gulwinder Singh
Mother's Name : Kuldeep kaur
D.O.B : 19-03-1997
Marital Status : Un-Married
Gender : Male
Nationality : Indian
Languages Known : Punjabi, Hindi, English,
Hobbies: Playing Taekwondo, Listening Music

Experience

- ❖ **Radisson Blu Hotel 2017 to 2019**
- Working as Laundry Attendant.

- ❖ **Park Inn by Radisson 2020 to 2022**
- Working as Room Attendant.

- ❖ **The Grand Dragon Hotel Ladakh 2022 to 2023** working with role of senior GSA Room Attendant.
- ❖ **Fortune Inn heritage walk Amritsar Hotel as Supervisor. (Nov 2023 to Dec 2024)**
- ❖ **Presently I'm working at Fairfield by Marriott Amritsar as a Housekeeping Executive**
- ❖ **KEY RESPONSIBILITY :**

- Supervise the Associates for achieving the daily task on time.
- Collecting soiled linens or clothing, sorting laundry by color and fabric type, performing stain treatment and operating laundry machines to wash and dry items. Additional duties may include loading and unloading laundry and folding cleans items and handling guest laundry.
- Greeting guests and responding to queries.
- Changing bed linen and making beds.
- Sorting, washing, drying, pressing and folding clothing and other textile items.
- Removing stains from items using the appropriate procedures.
- Keeping an updated inventory of laundry detergents and sewing kits.
- Enters and prepares the room for cleaning.
- Makes bed.
- Dusts the room and furniture.
- Replenishes guest room and bath supplies.
- Cleans the bathroom.
- Cleans the closet.
- Vacuum and mop floors.
- Checks and secures the rooms.

Strength

- Hard worker and Positive thinking.

Declaration

I, here by declare that information provided above is best of my knowledge and belief.

HARPREET SINGH