

Deepak Kumar Sinha

Hanuman Agro Industries Ltd. Vill. Paragaon. Nawapara, Rajim,
Raipur (Chattishgarh).

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Contact No. - 08253066975, 8770702075

Objective: To be a professional in an organization, where I can contribute my best to the company which will add value to my career and knowledge.

Work Experience: 19 Year

Designation : Account Executive

Employer : Hanuman Agro Industries Limited. Raipur, (C.G)

Sunil Sponge Pvt. Ltd, Raipur (C.G)

UB Engineering Ltd. Pune. (Nandayal Site, JSW Cement Plant)

About Company :

Hanuman Agro Industries Ltd. – Village Nawapara, Rajim, Distt- Raipur. (C.G).
Hanuman Agro Industries Ltd. is a leading paper manufacturing plant with a production capacity of 50 metric tons per day.

- Involved in the manufacturing of Writing, Printing, and Coloured Paper.
- Collaborated with the team to optimize energy usage through the company's 2.5 MW integrated power plant.

Job Profile : **Managing Over all Account**

TDS, GST, Purchase Goods from Vendors

Sale

Making of cheques, DD & RTGS to Payment of vendors

Valuation of Bills, Voucher Entry.

Contractor Payment. Staff & Officer Payment.

Reconciliations, Ledger Scrutiny.

E Way Bill, E Invoice

Issue of Debit & Credit Note

P.F & ESIC Monthly Return

E auction of coal

Factory Administration

Academics:

Qualification	Institute/University	Passing Year
B.Com	V.B University, H.Bag	2003
Inter Com	BIEC, Patna	2000
10 th (Metric)	BSEB, Patna	1998

Personal Information:

Date of Birth : 10th Jan 1983

Fathers Name : Late Baban Lal

Marital Status : Married

Interests and Hobbies: Playing Cricket & Chess

Languages : English, Hindi.

Strengths : Able to handle the pressure

Self-confidence, Convincing Skill

Permanent Address: I- Type Colony, Tenughat Court Tenughat
Dist – Bokaro, State- Jharkhand. PIN – 829123

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