

ANIKET SHARMA

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Address - Aashiyana Colony, Phase -1, Moradabad -244001 (U.P)

Career objective

Dedicated and responsible individual seeking a challenging position to utilize my skills and contribute towards achieving organizational goals. A quick learner with expertise in designing presentations, strong communication skills and proficient in computer operations.

Qualification

- High School passed from CBSE board in 2019
- Intermediate passed from CBSE board in 2021
- B.Com completed from MJPRU in 2024
- Pursuing M.B.A (HR)

Certification

- Diploma of software course of ADIT (Advanced Diploma Information Technology)
- Diploma of Tally ERP9 course

KEYSKILLS

- Proficient in operating computers and MS Office
- Preparation of Bills in Digital & written for
- Good communication skills in both English and Hindi

Strength

- Problem Solving
- Leadership
- Computer Skills
- Analytical Thinking

Working Experience

Currently working as R.T.O. Executive at Cross Wheel Hero Pvt. Ltd Company, Moradabad since July'2023

Personal details

• Father's Name:	Late. Shri Pramod Kumar Sharma
• Date of Birth:	16/02/2003
• Gender:	Male
• Marital status:	Unmarried
• Languages known:	English, Hindi

Personal Traits

I am a soft spoken and gentle person, have a great sense of responsibility. I know little and would like to know more about various aspects of life.

Place – Moradabad

Aniket Sharma