

CURRICULUM VITAE

AMIT SHARMA

14- BIGHA MUNI KI RETI
PO KAILASH GATE
TEHRI GARHWAL
(UTTARAKHAND)
MOB. – +91- 8077140391



CAREER OBJECTIVE:

- Seeking a challenging opportunity in an organization and leveraging my knowledge, skills and experience that can benefit towards achieving organizational goals as well as personal development and my career growth.

PROFILE SUMMARY:

- Manage the operations of the organization in order to ensure best guest service and product quality.
- Capable leader with excellent skills in delegating responsibilities to others and supervising the team and achieve the daily goal.
- Develop, recommend, implement and manage the Operational Department's annual and long-term goals.

EDUCATION QUALIFICATION:

- 10th from U.P. Board.
- 12th from NIOS Board.

KEY SKILLS:

- Able to work independently Front as well environment.
- Office Operations,
- Guest services,
- Communication,
- Customer Service,
- Teamwork,
- Time Management,

Strength

- Flexibility
- Positive Attitude
- Multi-tasking ability
- Fast Learner
- Moral value

EXPERIENCE

- 4 months experience as a Front Office in Hotel Himalayan Rishikesh 2022 Foe.
- One Year experience as a FOE with IDS System in Hotel Natraj Rishikesh 2023 Foe.
- Currently job experience the highlands hotel tapovan with ezzy software. 2024 Foe.

PERSONAL PROFILE:

Date of Birth	:	12/08/1987
Father's Name	:	Mr.Ramesh Chandra Sharma
Gender	:	Male
Marital Status	:	Married
Language known	:	Hindi & English
Nationality	:	Indian

Declaration

I hereby declare that all the information given above is true and best as per my knowledge.

Date:

Place:

AMIT SHARMA