



Mithilesh Singh

RESERVATION & REVENUE MANAGER

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DETAILS

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Date of birth
01-11-1988

Nationality
Indian

LINKS

[Linkedin](#)
[Facebook](#)

PROFILE

- Dynamic young professional with 9 years of work experience in Front Office operations, Accounting Department & Reservation Department
- Completed MBA in International Hotel Management also which enhance my leadership and Managerial skills.
- Well versed in Front Office operations, Guest Management, Accounting Management & Revenue Management & Reservation Management.
- Result oriented individual with good communication skills.

EMPLOYMENT HISTORY

Revenue Manager in Paramount Riverfront Resort & Spa, Murbad Road, Posari, Karjat, Maharashtra 410201, India
Dec 2022 to Still Working

➤ **Revenue Manager in Kshemavana Wellness Retreat (Pre-Opening) (SDM Yoga and Nature Cure Center Bangalore Karnataka)**
April 2022 to Nov 2022.

➤ **Inventory and Revenue Manager in the Department of Hospitality, Visakhapatnam Campus, GITAM (Deemed to be University)**
January 2022 to April 2022.

➤ **Reservation Manager at FAZLANI NATURE NEST WELLNESS RESORTS (Fazlani Group of Companies), Pune Maharashtra with 76 Rooms & Suite. (Pre-Opening)**
September 2018 — Nov 2021

➤ **Assistant Night Manager /Night Auditor at Sainte Anne Resorts and Spa (Island Seychelles) Beachcombers group of Hotels Seychelles with 84 Villas & P. Suite.**
January 2016 — September 2017

SKILLS

Ability to Work Under Pressure
Ability to Multitask
Communication Skills
Decision Maker
Initiative and Problem-solving Abilities

— LANG UAGES —

English

Basic German

Hindi

- **Lead Host(Team Leader)-Front Office at HYATT PLACE HAMPI BELLARY- KARNATAKA, with 115 Room & Suite**
December 2014 — October 2015

- **Guest Service Associate- Front Office at THE LEELA KOVALAM (KEMPINSKI), THIRUVANANTHAPURAM (India) with 220 Room & Suite.**
January 2013 — December 2013

- **Guest Service Assistant- Front Office at The Hotel Satya International Singrauli , Madhya Pradesh (India), with 40 Rooms & Suites.**
January 2012 — September 2012

- **Industrial Training (Front office Dept.) at Club Mahindra Varca, Goa (5star Resort), Goa**
September 2010 — February 2011

6-month training Certifications from the Club Mahindra Varca, GOA (5 Star Resort) in front office department. (15th Oct-2010 – 28th feb 2011).

EDUCATION

MBA in International Hotel Management from at Indian Institute of Learning and Advanced Development (INLEAD), Gurgaon
October 2013 — April 2015

Bachelor's degree in Hotel Management catering Technology & Tourism at SAMS Institute of Hotel Management, Varanasi, Uttar Pradesh, India, Varanasi
March 2009 — April 2012

COURSES

Certified in LEAD (Leader Education & Abilities Development) Program at Indian Institute of Learning and Advanced Development (INLEAD), Gurgaon

Certified in disaster management. at Indian Institute of Learning and Advanced Development (INLEAD), Gurgaon

Certified in six sigma training at Indian Institute of Learning and Advanced Development (INLEAD), Gurgaon

EXTRA-CURRICULAR ACTIVITIES

Nominated for the 'Employee Award' for the month of April 2017 in Sainte Anne Resorts & Spa Seychelles.

Best employee of the month- March 2013 at The Leela Place Kovalam (Kempinski), Thiruvananthapuram

Best trainee award with a job opportunity at Club Mahindra, Goa in the year 2011

Ranked 1st in Essay Writing Competition (English) organized by UNICEF & Indian Medical Association during the Girl Child Week in the year 2000.

Ranked 2nd in Essay Writing Competition (Hindi) organized by UNICEF & Indian Medical Association during the Girl Child Week in the year 2000.

REFERENCES

References available upon request

WORKSHOP

- **Corporate Expectations & Industry Orientation' by Mr. Sandeep Sharma-Vice President, Earth Infrastructure**
- **'Revenue Management – Dynamic Pricing Strategies' & 'Economic Sized Hotels Taking the Centre Stage Today' by Mr. Abhishek Pasricha, General Manager – Optus Sarovar Premiere, Gurgaon**
- **The agenda of 'Revenue Management and Food & Beverage Operations by Mr. Sandeep Joshi, General Manager –Fortune Hotel, Gurgaon**

SOFTWARE KNOWLEDGE

- **Expert in Microsoft Office**
- **Proficient in use of Opera (PMS & OXI) System**
- **IDS (Hotel Management System)**
- **Starlight and Rate Views Operating System, Sicorox Accounting & Check EAM.**
- **MAXI MOJO (CHANNEL MANAGER) ,Staah(CM) , RevMax Rate Tiger & WIN-HMS Operating System.**
- **All Online Website Channel (Expedia, Booking.com, Agoda, Orbitz, Travel Guru & more than 12 OTA)**