

MANISHA AGGARWAL

Chartered Accountants,
B.com.

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📍 New Delhi, India

EDUCATION

Chartered Accountant

The Institute of Chartered Accountants of India
2017 | New Delhi, India

- 58.13% and with the exemption of Four Subjects

B.COM

Delhi University
2016 | New Delhi, India
- 62.15%

IPCC

Institute of Chartered Accountants of India
2014 | New Delhi, India
- 64% and with Distinction in Three Subjects

CPT

Institute of Chartered Accountants of India
2013 | New Delhi, India

XII

CBSE
2013 | New Delhi, India
- 92.40% with 96% in Economics and Maths

X

CBSE
2011 | New Delhi, India
- 9.4 (CGPA) with 10 CGPA in Maths

PROFESSIONAL EXPERIENCE

PricewaterhouseCoopers SDC (Kolkata) Private Ltd

Manager-Assurance

12/2022 – present | Bangalore-WFH, India

- Designated "Manager -In-charge" and "Reviewer of Test of details, Aura, Template Preparation and financial statement assurance activity".
- Assessed tests of details and controls for Cash and Cash Equivalent, PPE, Inventory, Other Assets, Accounts Payable, Debt, Revenue, Opex, and COGS FSLI.
- Analyzed financial statement review procedures based on the understanding of relationships between supporting documentation and financial statement documents following auditing standards Understanding policies, auditing procedures, and evaluation of qualitative items.
- Upgraded knowledge of Software-based Services such as AURA including performing deployment, File set-up, roll forward EGAs, setting materiality, and risk & responses in the Aura database.
- Processed the US-based assignments.
- Liaised assurance unit's team admin works independently.
- Exposed to advanced audit tools, Aura, Client Connect, and SAP.
- Led a team of 20 people and more as a Manager.

Deloitte Haskins & Sells

Deputy Manager

03/2018 – 12/2022 | Gurugram, India

- Implemented appointment/ reappointment formalities of clients allocated.
- Management of the assignment involves staff handling, briefing staff, setting expectations, handling their queries, etc.
- Guided the work Executed across all the units by the team on the field and ensured work was Processed and documentation was as per the firm's audit methodology.
- Resolved Clients' queries and met their expectations within the framework of the engagement plan.
- Investigated the closure of financial statements as per the applicable reporting framework, and prepared the audit report, and CARO.
- Refined the Audit Assignment reviewed by the Engagement Manager and Partner and discussed all the technical issues/observations.
- Collaborated with specialists from varied fields such as Direct Tax/ Indirect Tax and Information Technology incorporating their suggestions from time to time.
- Field-in charge of the assignments.
- Managed a team comprising 8 members.
- Guided the article assistant at regular intervals and equipped them with the appropriate audit procedures, and firm audit methodology tools.

COURSES

Chartered Financial Analyst
CFA Institute
present | USA

SKILLS

MS Office including PowerPoint, Excel and Word.	● ● ● ● ●
Tally and SAP	● ● ● ● ●
Audit Tool-EMS, Aura	● ● ● ● ●
MIS and Business Analyst	● ● ● ● ●
Taxation Package Compute-Ex	● ● ● ● ●

LANGUAGES

English	● ● ● ● ●
Hindi	● ● ● ● ●

SOFT SKILLS

- Dedicated, Sincere and Quick Learner
- Leadership
- Responsible, Loyal and Discreet
- Teamwork

- Developed a healthy professional relationship with peer-level client personnel.
- Demonstrated evidence of resolving client technical issues on engagement and escalation of unresolved complex issues to the appropriate person.

M.L.KEJRIWAL & CO. (Chartered Accountants)

Article Assistant

10/2014 – 09/2017 | New Delhi, India

Finance/Accounts & Auditing

- Finalizing accounts and Consulting Tax Audit and Company Audit Reports, making recommendations to ensure that accounts are prepared and maintained in conformity with accounting standards and statutory regulations.
- Consolidated CMA Data & project reviews of various clients.
- Preparation of Bank Reconciliation Statement regularly.
- Maintaining books of accounts keeping order with Standards.

Tax Audit

- Finalisation of Tax Audit as per Section 44AB of Income Tax Act,1961.
- Streamlined amendments with clients, and engagement partners on a timely basis.
- Preparation of the certificate, getting the same review, and obtaining relevant representations required from the client.

Stock Count and Cash Count

- Detailed physical verification of cash, stock, and related records.

Other Work

- ROC Compliance work includes the company's incorporation, preparation, and e-filing of annual returns with ROC.
- Registration of dealer under GST, VAT, Service tax, etc.
- Handing direct tax matters like the assessment of advance tax liability & deposit thereof, T.D.S Compliance, and Planned tax computations.

ASSIGNMENTS

Major clients handled :

- Nokia Solutions and Networks India Private Limited
- Tata SIA Airlines Limited
- EIH Associated Hotels Limited
- Perfetti Van Melle India Private Limited
- Sephora Cosmetics India Private Limited