

Prakash Kumar

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Dakshprakas.1@gmail.com

Temp. Address: Kokar, Ranchi
Permanent Address: Chandrapura,
Bokaro

Date :-

Accountant with a B.Com degree, 6.0 years related work experience and a strong background in Finance and Accounting methodologies and practices. Diplomatic and tactful; skilled in effective interpersonal interaction. Seeking employment as a Senior Accountant in a reputed Organization.



Experience

ACCOUNTANT

Reliable Motors (Auth. Dealer of Tata)
Harmu, Ranchi (H.O)

Nov 12 2023 to ..
Full time

- Maintain general ledger and all books of accounts up to Final accounts & Balance sheet.
- Submit detailed recommendations to management and identifying potential problems, excessive spending and solutions for the same.

ACCOUNTANT

Garg Data Solutions (CA), Jamshedpur.

Aug. 2021 to 31st Oct 2023
Full Time

Clint: (Inline Evolution- Church Complex, Main Road Ranchi.)

Conduct monthly reconciliations of Goods and Invoices received,

- Generate accounts reports pertaining to GST, and TDS.
- Maintain general ledger and all books of accounts up to Final accounts & Balance sheet.

GR., reconciliation of expenses, accounts payable/receivables, cash flow.

- Perform internal audits and submit detailed recommendations to management and directors, identifying potential problems, excessive spending and solutions for the same.

Accountant Venus Agencies

26 May 2019 to July 2021

Full Time

- Monitor and maintain the accounts for sales and purchases.
- Maintain general ledger and all books of accounts.
- Manage the Bank Reconciliation Statements of the Company for all receipts and payments.

Highlights

- General Ledger
- Bank Reconciliation
- Expenses Reconciliations
- Accounts Receivable/Payable
- Final Accounts
- GST Return Filling
- GST Reconciliations
- ALL TDS Entries
- TDS Return Filling
- MS Excel
- MS Power-point
- Good manners

Education

Bachelor of Commerce : Accounts
Honors- 2016
Vinoba Bhave University,
Hazaribagh.

Hobbies

- Sketching, Net Surfing.

Languages

- Hindi- Native
- English- Intermediate