

# CURRICULUM VITAE



**Name:** Anil Gupta  
**Contact :** 6005910959 (M)

**Mail id :** Anilgupta0666@gmail.com

## ACADEMIC QUALIFICATIONS

\* 10th: 2009 from Jammu and kashmir school board of education.

\* 12th: 2012 from and kashmir school board of education.

## SKILLS

**People Management**

**Basic Knowledge of computer**

**Effective communication**

## INTERESTS

Listening to Music

Reading Books

## Certificate and diploma

**Diploma in fire and safety at Swami Vivekanand industrial & Vocational training centre sohna (2016) (Haryana) duration One year.**

**Bridge Course- Unarmed Security Guard (Management Security) at NSDC e-skill India online portal duration 20 hrs.**

## **Career Objective**

To work and use my talent, creativity and ability to the maximum and contribute in the growth & development of the organization.

## Work Experience

**Organization:** Fortune Avenue(Member of ITC groups Hotels.)

**Work Place-** Jalandhar.

**Designation:** Security Executive.

**Duration:** Since October 2023 to Present.

**Organization:** Four a resort birpur

**Work Place-** Jammu.

**Designation:** Security supervisor.

**Duration:** Since March 2023 to September 2023.

**Organization:** G4S

**Work Place-** Vivanta by Taj Srinagar.

**Designation:** Security supervisor.

**Duration:** Since February 2018 to February 2023.

**Organization:** G4S

**Work Place-** Khyber resort gulmarg.

**Designation:** Security Guard.

**Duration:** Since May 2017 to January 2018.

**Organization:** R.K Gupta Construction.

**Work Place-** Jammu.

**Designation:** Site Supervisor.

**Duration:** Since May 2013 to October 2015.

1) Establish identity, Purpose and authorization of different category of people/ Vehicles seeking to enter or exit from the premises.

2) Types of identity/ authorization documents carried by people, vehicle and material seeking entry or exit.

3) Prepare and issues passes/ permits to people/ vehicle entering the premises.

4) Introduction to dangerous materials and weapons and other harmful items.

5) Maintain NRGp and RGP record as per SOP

6) Maintain hotels vehicle record as per SOP.

7) Maintain personal safety and safety of others while carrying out search.

8) First aid procedures in case of minor injuries sustained due to accidents at place of duty.

9) Manually frisk people and search their baggage for unauthorized items.

10) Conduct a manual check of the boot, bonnet, and base of the vehicle.

11) Search people, and vehicle using common scanning and searching equipment -i.e. Hand held metal detector (HHMD) Door frame metal detector (DFMD) and Under vehicle mirror.

12) Practice of communication on walky talky and telephone.

13) Knowledge of Fire.

14) Maintain monthly reports of fire equipment.

15) Monthly training session of guards and other department Staff.



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**INTERESTS**

Listening to Music

Reading Books

**LANGUAGES KNOWN**

Dogri

Hindi

Date:

Signature

Place:

**PERSONAL DETAILS**

Father's Name: Sh. Ashok Kumar.

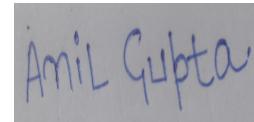
Mother's Name: Smt. Surishta Devi.

Date Of Birth: 08<sup>th</sup> Dec 1993

Gender: Male

Nationality: Indian

Marital Status: Unmarried

**PERMANENT ADDRESS**

VPO-Malti TEH-Billawar

DISTT.-Kathua (J&K)

Pincode-184204.



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