

## MANINDER SINGH

Address: H.NO.-651/C, Village Daria, Chandigarh .

Contact: +919888735125

Email: [maninderthakur1992@gmail.com](mailto:maninderthakur1992@gmail.com)

---

## ASPIRING PROFESSIONAL

*Seeking a challenging and rewarding opportunity with an organization of repute which recognizes my true potential and effectively utilizes nurtures my excellent skills.*

---

### PROFILE:

- A hardworking and result- oriented individual with a **Diploma in Electrical Engineering**. Seeking to carve a niche for myself across the industry.
  - Technically astute with proficiency in **Microsoft Word, Power Point, Excel**. Conceptually strong with an innovative and analytical approach to the work with an eye for detail.
  - Self-motivated, hardworking and goal-oriented with a high degree of flexibility, creativity, resourcefulness, commitment and optimism.
- 

### EDUCATIONAL QUALIFICATION:

**DIPLOMA, Electrical Engineering (2009-2011)**

SUS POLYTECHNIC COLLAGE TANGORI, MOHALI PUNJAB

**CLASS XII- 2009**

GMSS SCHOOL, SECTOR 23, CHANDIGARH

**CLASS X- 2007**

GOVT. HIGH SCHOOL DARIA, CHANDIGARH

---

### JOB PROFILE

Company (Name & Address)	Experience
Postcard Hotels & Resorts, Shimla	<b>From 12/2021 to till Now as Engineering Manager</b> (Handling all Engineering MEP Project and coordinating with consultant or Contractor Team)
J W Marriott Aero City, New Delhi	<b>From 08/2019 to 12/2021 as Executive Engineer</b> (Maintain and Operation of 523 Key Room & 4 different Type cuisine Restaurant and 2 Coffee shop)
Inox Leisure Limited, Chandigarh	<b>From 07/2018 to 08/2019 as Executive Engineer</b> (Handling all Engineering Operation as HOD at unit level)
The Oberoi Sukh Villas Resort Spa, Chandigarh	<b>From 04/2016 to 07/2018 as Engineering Supervisor</b> (Maintain and Operation a luxury Resort 60 Key Room and 25 Acres landscapes area)
Elante Mall, Chandigarh	<b>From 02/2013 to 02/2016 as Engineering Associate.</b>

## **JOB DESCRIPTION:**

- Preparing HLP and MIS reports on daily & monthly Basis.
- Coordinate with vendor for any new project.
- Daily activities report share with superior management.
- Operation & maintenance of utilities like AHU, exhaust & fresh air, chiller, IBR Boiler, Hot water generator and Heat Pump, etc.
- Operation & maintenance of Transformers, switchgear, VCB, ACB, MCCB, ELCB, RCCB starters (DOL, Star-Delta, VFD).
- Maintenance of Diesel Generator Set Water and Air type (1500X4) KVA.
- Maintenance of Transformer Oil type and Air cooled Type (1600X4) KVA.
- Operation & maintenance of WTP (Water Treatment Plant) & STP (Sewerage Treatment Plant).
- Good Knowledge of Fire alarm system Addressable smoke detector , heat detector, Kitchen Piranha Suppression system LHS , NOVEC , FM 200, VESDA, CCTV
- Proficient in SAP (PPM's , maintenance order , work order , reservations , Purchase requisitions )
- Preparing HLP ( daily & monthly )
- Maintenance of AHU's & FCU's.
- Operation & Maintenance of HT Panel & LT panel.
- Ensuring that workers follow standard safety precautions while undertaking installation and maintenance works.
- Fire Alarm and fire Fights System check and Trouble solving.
- Minor Civil & Plumbing Corrective maintenance
- Carry out routine preventative maintenance Daily, Weekly and Monthly program.
- Provides assistance in troubleshooting issues, determine their cause and recommend options for eliminating such problems.
- To manage all maintenance activities in plant to ensure adherence to production schedule and maximize productivity.
- Oiling and cleaning machinery and parts.
- Overhauling and replacing part according to schedule.
- Responding to breakdowns.
- Creating maintenance procedure.
- Managing stocks of supplies and equipment.
- Schedule and undertake periodic maintenance on all electrical equipment.
- Provide prompt response to enquiries whenever there is a breakdown and resolve the issue as quickly as possible.
- Ensure that equipment's are in good working order so as to prevent disruptive of activities.
- Recommend replacement for old or faulty equipment's.
- Working in collaboration with production department to formulate the best cost effective manufacturing process
- Provides 24 hours a day maintenance services or assign technical staff to do so.
- Planning and implementing energy conservation techniques.
- Responsible for overall maintenance work
- Track the progress and quality of work being performed by design disciplines / trades viz. electrical, plumbing, civil.
- Review of contractor quotations to ensure that only fair and reasonable pricing is recommended for approval.
- Making scheduled checks on machinery and parts.
- Supervision of external contractor involved in major works.
- Analysis of machine failure
- To comply with stores withdrawal procedures.

## **Projects:**

- **Air Filtration at JW Marriott**, Hotel Guest rooms and Corridors are provided with an Electrostatic Precipitator or electronic air filter clean
- **Plastic Free water Bottles at JW Marriott**, Plastic Bottle are getting replaced by reusable glass water bottles filled with highly treated alkaline mineral water for hotel daily operation.
- **Organic waste Converter Machine at Postcard Resorts Shimla**, Daily 100kg biodegradable wastes are converted into valuable compost that can use for Organic farming.

## **HOBBIES:**

- Traveling and Playing Cricket

---

## **BIOGRAPHICS**

**Fathers Name:** Sh. Dinesh Kumar

**Date of Birth:** 26st April 1992

**Languages:** English, Hindi, Punjabi

**Religion:** Hindu

**Marital status:** Married

MANINDER SINGH