

# Samit Maji

Moyna, Purba Medinipur, West Bengal, PIN-721644  
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To work in an oriented organization, this provides me a challenging opportunity and helps metro grow in the industry.

## Skills

### Professional

- ❖ Hospitality Management
- ❖ FSSAI Certificate
- ❖ Staff Development
- ❖ Staff Scheduling
- ❖ Events Management
- ❖ Guest Service
- ❖ Action oriented
- ❖ Team focused
- ❖ Crisis Management

### Personal

- ❖ Well Presented
- ❖ Communication skills
- ❖ Organizing
- ❖ Passionate about Food
- ❖ Problem Solving
- ❖ First Aid Certificate
- ❖ Willingness to Learn
- ❖ Languages Known – English, Hindi and Bengali

## Education

- ❖ 3 years Diploma in Hotel Management and Catering Technology, 2011

School of Indian Hotel Management

- ❖ Bachelor of Science in Zoology-(Hons.), 2013

Netaji Subhas Open University

## Experience

### Celebrity Resort – Hyderabad, Telangana

Restaurant and Bar Manager

February, 2023 to present

- Oversee food safety practices and equipment sanitation.
- Conduct inspections in all areas of the Restaurant and bar before opening and closing.
- Inspect dishes before they get served.
- Monitor food, liquor and supply expenditure.
- Menu Planning with Executive Chef for Day outing Package or upcoming Event.
- Analyze Guests feedback from Celebrity Guestbook and online Review and suggest ways to improve ratings.

### Svenska Design Hotels - Kakinada, Andhra Pradesh

Restaurant Manager

July, 2021 – January, 2023

- Oversee and ensure a smooth flow & maintain a positive restaurant culture.

- Controlling operational costs and finding ways to reduce waste and increase profitability.
- Conduct interviews and hire new members for the restaurant.
- Establish friendly relationships with regular hotel clients.

### **The Citi Residenci , Durgapur, West Bengal**

Asst. Restaurant Manager

October, 2019 – June, 2021

- Examine daily duties, assign tasks and check on progress.
- Appraise team's performance and produce regular reports.
- Responding efficiently and accurately to restaurant guest complains.
- Managing inventory & ordering supplies

### **Iraa, Raipur, Chhattisgarh**

F & B Executive

May, 2018 – October, 2019

- Coordinating daily restaurant management operations.
- Delivering food and maximizing Guest satisfaction.
- Monitoring the effectiveness of all food and beverage activities.

### **Pleasure Club Hotel & Resort, Durg, Chhattisgarh**

Banquet Executive

April, 2017 – May, 2018

- Plan the A-Z of the layout and Set up an event.
- Assign roles and duties to the staff and ensure that the event goes as per the Plan.
- Oversee décor , layout , placements and factors that add to the look feel of the venue.

### **Regenta Central by Royal Orchid Hotels, Bharuch, Gujarat**

Captain

March, 2015 – April, 2017

- Promote and ensure guest satisfaction, maintain a safe and sanitary work environment.
- Check with guest to ensure satisfaction with each food course and beverage.
- Conducting the Briefing and inspecting the hygiene and cleanliness of restaurant premises.
- Calm in the storm and motivating force for the junior staff.

### **Ananda Imperial, Bilaspur, Chhattisgarh**

F & B Senior Associate

August, 2013 – February, 2015

- Assist in seating the guest, Takes the Order and serve the food and beverages.
- Conducts Monthly Inventory and make the indent.
- Assisting with unloading and Stock.

## **Syna Tiger Resort, Umaria, Madhya Pradesh**

F & B Associate

March, 2012 – July, 2013

- Mis-en-place, Cleanliness , sideboard organized, participate the briefing & training class.

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## **Industrial Training**

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### **Best Western Amrutha Castle , Hyderabad, Telangana**

6 months **Industrial Training**- after Complete the Training 3 months work with **Country Club De Goa**, Anjuna, Goa.

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## **Extra Curricular Activities:**

- 1 Year Diploma in Office Management – Computer Course
- IDS
- WINHMS

## **Hobbies:**

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- Gardening
- Learning new skill

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## **Personal Profile:**

- Name: Samit Maji
- Father's Name: Mr. Gouranga Maji
- Mother's Name: Mrs. Krishna Dhara Maji
- Date of Birth: 6<sup>th</sup> March,1991
- Marital Status: Married
- Religion: Hinduism
- Nationality: Indian
- Category: General

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## **Declaration:**

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I, Samit Maji do here by declare that all furnished information above given is true to the best of my knowledge and belief.

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**Date:**

**Signature Of Candidate**