



## **CARRICULAM VITAE**

### **JAGMEET SINGH**

Email ID -meetsidhu8181 @gmai.com

Contact No. - 7889207135

#### **Career Objective**

To work for an organization this provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

#### **Profile Summary**

- An enthusiastic fresher with highly motivated and leadership skills having good basic computer skills.
- Eager to learn new technologies and methodologies.
- Always willing to innovate the new things which can improve the existing technology.

#### **Academic Qualification**

Examination	School /collage	University/ Board	Year	Marks
10 <sup>th</sup>	Goverment Senior Secondary School,Raike kalan.	P.S.E.B	2012	60%
12 <sup>th</sup>	Goverment Senior Secondary School,Raike kalan.	P.S.E.B	2014	69%
B.A	Guru Nanak Khalsa College.	CHANDIGARH UNIVERSITY	2017	55%

#### **Extra Qualification**

- Computer Knowledge & Basic Fundamental Computer Knowledge.
- ITI In COPA , Rural Institution for Vocational Training.
- Successfully completed 6 month training in Front office from Themis Mudhouse, Rohtak, Haryana.
- 2 yrs Experience as a front office associate, Themis Mudhouse, Rohtak, Haryana.
- 1 Year Experience as a Front office associate, Lords Eco Inn Morbi, Gujarat.
- 8 Months Experience as a Front office supervisor,LalbaghResort,Rajasthan.
- 1 yr 6 months as a front office supervisor , Arya Lords Club & Resort, Rajkot.
- 1 yr as front office Executive Lords Inn Porbandar

- 6 months as front office executive,Lords eco inn Rajkot-Shapar.
- 6months as Duty Manager,Lords eco inn Rajkot-Shapar.
- Continuously working as a Duty Manager,Lords in, Rajkot.

### Skills

- Dedicated & Honest.
- Basic computer knowledge.
- Basic knowledge of IDS software.
- Knowledge of H.M.S software
- Knowledge of the Innkey PMS software.
- Knowledge of Hotel management system.
- Knowledge of the CSAT software.
- Guest handling, guest management,Duty management, Reservation system,night audit, online portal managing hotel channel manager (STAAH)

### Language

- English
- Hindi
- Punjabi

### Personal Details

- **Name : JAGMEET SINGH**
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- **Date of Birth-15-04-1996**
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- **Father name- BASANT SINGH**
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- **Address -Vpo Raike Kalan Tehsil Bathinda Dist-Bathinda**

**PIN No-151401**

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- **Religion-SIKHISM**
- **Nationality- INDIAN**
- **Marital status- UNMARRIED**
- **HOBBIES- RUNNING GYM**
- **Height- 6 ft**
- **Weight- 80Kg**

## **STRENGTH**

- **Honesty & Hardworking.**
- **Sincerity Quick Learner & Team Worker**

## **DECLARATION**

***The above furnished details are true and correct to the best of my knowledge.***

**Date:**

**Signature**