

# Harish Joshi



Hands-On Experience With Cleaning And Maintenance Tasks For Large Organizations. Ability To Use Industrial Cleaning Equipment And Products. Excellent Organizational And Team Management Skills. Stamina To Handle The Physical Demands Of The Job. Flexibility To Work Various Shifts, Including Evenings And Weekends.

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**Location** Gularbhoj U.S. Nagar Uttarakhand -262401

## OBJECTIVE

To secure a post in your company, where I can use my inter-personal skills while learning and contributing for the growth of the organization.

## SKILLS

● Critical thinking      ● Leadership      ● Time Management      ● Computer Proficiency

## EDUCATIONAL QUALIFICATION

Field Of Study	School	Location	Date
Highschool	G.k covenant school	Gularbhoj	Apr 2010 – May 2011
Intermediate	Late C R Raha inter college	Dineshpur	May 2012 – Apr 2013
Web Design	Hiltron cale	Haldwani	Jul 2013 – Sep 2014
Hotel Management	E-max industrial institute	Rudrapur	Apr 2015 – May 2016
Bachelor of Commerce	Kumaun University	Haldwani	Jul 2013 – May 2016

## PROFESSIONAL EXPERIENCE

Housekeeping Room Attendant

Dec 2016 – Apr 2018

ITC fortune select Trinity

Bangalore

- Changing bed linen and making beds.
- Replacing used towels and other bathroom amenities, such as shampoo and soap.
- Sweeping and mopping floors.
- Dusting and polishing furniture.
- Emptying trash containers and ashtrays.
- Restocking beverages and food items in the minibar.

## Housekeeping Room Attendant

May 2018 – Apr 2019

Holiday inn

Cochin

- Changing bed linen and making beds.
- Replacing used towels and other bathroom amenities, such as shampoo and soap.
- Sweeping and mopping floors.
- Vacuuming carpets.
- Dusting and polishing furniture.
- Emptying trash containers and ashtrays.

## Tr. Housekeeping supervisor

Apr 2019 – Oct 2019

ITC fortune Metropolitan

Jaipur

- Check rooms and common areas, including stairways and lounge areas, for cleanliness
- Schedule shifts and arrange for replacements in cases of absences.
- Maintained cleanliness and organization of common areas.

## Housekeeping Team Leader

Nov 2019 – Jun 2020

Holiday inn Express

Ahamdabad

- Assigning housekeeping tasks to staff and inspecting work to ensure that the prescribed standards of cleanliness are met.
- Issuing cleaning supplies and equipment to housekeeping staff as needed.
- Performing various cleaning duties in instances of staff shortages.

## Housekeeping supervisor

Dec 2020 – May 2021

ITC fortune park

Dalhousie

- Train housekeepers on cleaning and maintenance tasks.
- Check rooms and common areas, including stairways and lounge areas, for cleanliness
- Schedule shifts and arrange for replacements in cases of absence.
- Respond to customer complaints and special requests
- Monitor and replenish cleaning products stock including floor cleaner, bleach and rubber gloves
- Participate in large cleaning projects as required
- Ensure compliance with safety and sanitation policies in all areas.

## Housekeeping supervisor

Jul 2021 – Present

Britannia industries

Rudrapur

- Worked and collaborated with team members to efficiently complete tasks.
- Responsible for smooth operation of the areas assigned.
- Ensures that the entire operation is performed as per the laid down standards.
- Routine inspection of Areas and Admin offices to ensure they meet standards.

## LANGUAGES

- English
- Hindi

## **HOBBIES**

playing cricket, Suffering through internet

## **DECLARATION**

I do hereby declare that all the details mentioned above are accurate to the best of my familiarity and confidence.

Harish Joshi

Date