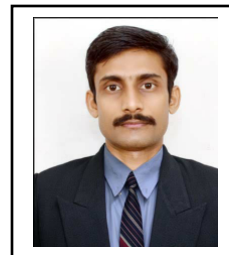


Deepak Kumar

Housekeeping Executive



Village Lambot, Post Office Jolsapper, Tehsil Nadaun Distt. Hamirpur
Himachal Pradesh India 177048

Hotelier with good learning capability and experience in Housekeeping operations.

Mobile: + (91) 9805486097 ,7876295613
deepakkondal500@gmail.com

E-mail:

Knowledgeable and skillful Housekeeping Supervisor with experience in managing the operations of the hotel to ensure product quality standards are met and ensuring that optimum service is provided to guests. Future-looking vision and able to envision and execute a strategy with discipline and effectiveness.

KEY COMPETENCIES

- Planning and Organizing
- Manpower Management
- Inventory Management
- Procurement
- Quality Control and Assurance
- Customer, Public, and Guest Relations
- Cost Control
- Training

KEY LEADERSHIP INITIATIVES AND FOOTPRINT AS HOUSEKEEPING PROFESSIONAL

- Housekeeping executive lemon Tree Hotel Baddi November 2020 – July 2023.
- resently I'm working in Lemon tree hotel Amritsar August 2023.

Operational Challenge:

- Keeping an eye on guest supplies and chemical consumption to cut down theft, misuse and spoilage.
- Inspecting and maintain floors and pubic areas to ensure smooth work.
- Responsible for linen inventories.
- Handling Lost and Found, linen room operation, minibar, guest supplies and Desk.



- Follow up with contractors and supplies for respective jobs to be completed on time.
- Organizing training sessions by EHK.
- Preparing reports and various documentation, filing and book keeping.

GSA – Sarovar Portico Baddi January 2018 – November 2020

Operational Challenge:

- Clean all assigned guestrooms including: dusting, making beds, soiled linen removal from rooms, and retrieval of clean linen from linen closets, vacuuming, bathroom cleaning, inside window cleaning, replenish rooms with supplies
- Manage guest requests in a timely and efficient manner
- Coordinate regular deep cleaning tasks Dusting and cleaning of window frames and artworks
- Report suspicious behavior of guests
- Turn over all the soiled linen/towels to the laundry after duty
- Submit all the Lost & Found item to the Supervisors for logging
- Update and record all cleaned rooms Clean all lamps and light switches; check for proper working order
- Protects all guests' personal items within the room by handling carefully. Reports to a Supervisor any valuable items kept within a guest's room
- Vacuum carpet and upholstered furniture, dust and wipe furniture, empty ashtrays and wastebaskets
- Make bed, wash sink, bathtub, toilet, tiles, mirrors and floor and polish brass and metal

PROFESSIONAL QUALIFICATIONS

- Hotel Management Course One Year Diploma From Krishna Food Crafts INST. Hamirpur (HP)

ACADEMIC BACKGROUND AND CREDENTIALS



- Bachelor in arts from Himachal Pradesh University 50. %
- 10th +2 with 64% from H.P. Board
- High school with 64% from H.P. Board.

Industrial Training:

- Sarovar Portico Baddi.
- Professionally skilled, industrially exposed and learned job etiquettes in respective department Front Office, Food and Beverage Service, Food Production and Housekeeping.

Awards and Appreciation

Three time awarded as best employee of the month in Sarover Portico

ABILITIES AND QUALITIES

- Quick learning and adapting to new job responsibilities
- Good interpersonal communication skills
- Positive attitude
- Adopt and adjust in different and new environment easily.
- Displaying initiative and independence and can work on own or as a part of a team.

Hobbies and Interest:

- Reading Books .
- Listning to Music.
- Singing

PERSONAL DETAILS

- Father's Name Sh. Rikhi Ram
- Date of Birth: November 21,1992
- Gender: Male
- Nationlty: Indian
- Computer Proficiency: Basic computer Operation, IDS,Protel, Tusse.
- Linguistic skills: Can converse, read and write in English and Hindi.

Declaration:



I confirm that information provided by me is true to the best of my knowledge and belief.

Date: -

(Deepak Kumar)

