

# Yash Bisht

## HOSPITALITY MANAGEMENT

198-A, St.No.-5, Tukhmeerpur Extn,  
Delhi-90, India

[yashbisht020@gmail.com](mailto:yashbisht020@gmail.com)

<https://www.linkedin.com/in/yash-bisht-43602b211/>

+91 9560361859



### ABOUT ME

In my three years of experience, I have served guests with a welcoming and courteous attitude while paying close attention to both the needs of the staff and the guests. A terrific team player and leader who takes initiative, detail oriented with excellent communication and problem-solving skills, and who can work well under pressure and in a time-constrained situation. Proven track record as a crucial member of the management team.

### SKILLS

- MS Excel, MS Word, MS PowerPoint
- Basic Knowledge of PMS
- Operational Knowledge of E-mail and Internet Application
- Data analysis
- Front Desk Management
- Budget Management
- Staff Training and Coaching

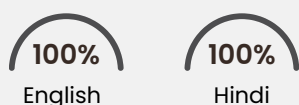
### EXPERTIZE

- Communication
- Ability to Work Under Pressure
- Time Management
- Conflict resolution
- Leadership
- Adaptability And Flexibility
- Decision Making
- Team Management

### EXTRA CURRICULAR ACTIVITIES

- Combating Covid-19 Awareness Quiz
- "Dekho Apna Desh" Rangoli Event
- Plant Based Culinary Workshop
- Inter College E-quiz Competition

### LANGUAGES



### INTERESTS

- Video Games
- Travelling
- Sports
- Photography

### WORK EXPERIENCE

- |  |              |
|--|--------------|
| Trainee  | 2020-2021    |
| Sarovar Hotels & Resorts · Internship  |              |
| <ul style="list-style-type: none"><li>• Property Management Systems</li><li>• Guest Service</li><li>• Guest handling</li><li>• Reservations</li><li>• Hospitality</li></ul>  |              |
| Front Desk Manager   | 2022-PRESENT |
| The Hosteller · Full Time  |              |
| <ul style="list-style-type: none"><li>• Got promoted from front desk assistant</li><li>• Leading a team of 5-8 employees including housekeeping, R&amp;M and event managers</li><li>• Training freshers and familiarizing them with the organisation's work culture.</li><li>• In-depth knowledge of OTA bookings and affiliate softwares like Pulse and Ezee Absolute.</li><li>• Co-ordinating with OTA platforms like Hostel World, Booking.com, Goibibo, MMT, Agoda, TripAdvisor and Expedia.</li><li>• Assisting in the monitoring of the budget and expenses.</li></ul> |              |

### EDUCATION

B.SC IN HOSPITALITY AND HOTEL ADMINISTRATION  
I.H.M Hamirpur, Himachal Pradesh | 2019-2022

#### INTERMEDIATE

Ramjas Senior Secondary School | 2016-2018

#### MATRICULATION

David Model Senior Secondary School | 2015-2016