

HOUSEKEEPING SUPERVISOR

MD SHAKIL SIDDIQUI



Passport.No.M012

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Permanent Address: **Vill-S/o sama miya .Fakhanpura.Mohammadabad,Ghazipur.**
Uttar pradesh 233227

CAREER OBJECTIVE:

To succeed in an environment of growth and excellence and earn a job which provides me job Satisfaction and self development and help me achieve personal as well as organization goals.

KEY SKILLS AND COMPETENCIES:

- Ensuring high level of attention to detail and professional
- smart in appearance as well as professional confident polite and welcome at all time
- Reliable and honest.
- Have a full command of English
- Have exceptional customer and service standard.
- Aware of all relevant security, Health and safety issues
- possess strong organizational skill with a keen eye for detail

Duties & Responsibilities

- A Housekeeping supervisor is responsible for ensuring that the standards of cleanliness are met
- issues and control availability of room keys
- Checks and cleans all safety systems in assigned working areas.

- Respond to guest request and immediately handles problems and complaints regarding the care of guest room
- Monitor room status VIP/DND etc and effectively communicate room stat.
- Perform any other duties when assigned by assistant housekeeper or Executive Housekeeper
 - scheduling staff shifts and organizing replacement as required.
 - , providing training to the housekeeping staff

WORK EXPERIENCES:

❖ HOTEL ADITYA PARK, HYDERABAD, AP

Undergone 22 weeks extensive INDUSTRIAL TRAINING in all core areas of Hospitality from **HOTEL ADITYA PARK, HYDERABAD, AP** **12th Oct 2015 to 28 Feb 2016**

***FORTUNE PARK PUSPANJALI,DURGAPURE,WB,Room Attendant 18th April 2018 TO 12 Dec 2018**

***Fairfield Marriott Lucknow 5 Dec 2019 Dec2020(Roomattendend**

*** Lemon tree Premier patna*10 April 2021 to 25 October 2021
Room Attended**

***Holiday inn Al Barsha dubai 4th November2021 To 15th
July2023.Room attended**

COMPUTER SKILLS:

Basic knowledge of Computers Opera

PROFESSIONAL QUALIFICATION:

2014 – 2017 successfully completed 3 years Hotel management from NSHM Knowledge Campus in Durgapur, West Bengal.

ACADEMIC QUALIFICATION:

10th Passed from Jharkhand Board in 2011

12th Passed from Jharkhand Board in 2014

LANGUAGES KNOWN:

English

Hindi

PERSONAL DETAILS:

NAME:	MD SHAKIL SIDDIQUI
FATHER'S NAME:	SHAMA MIYA
DATE OF BIRTH:	19-04-1994
CIVIL STATUS:	UNMARRIED
GENDER:	MALE

DECLARATION:

ALL ABOVE MENTIONED DETAILS ABOUT ME IS AUTHENTIC. VALID DOCUMENTS AND
REFERENCE WILL BE PROVIDED ON DEMAND.

