

# CURRICULAM VITAE

## Partha Sarathi Dutta

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## CAREERGRAPH

### Strategy Planning

- Business strategy planning and analysis for assessment of revenue potential and opportunities.
- Generating reports facilitate future decision making by the management
- Instituting inventory, cost control, implementing quality and standard operating systems.

### Client Relationship Management

- Ensuring maximum customer satisfaction by closely interacting with potential clients and understanding their requirements and customizing the products and services accordingly based on market scenario.

### Operations Management

- Developing and implementing procedures, control systems for maintaining hygiene and quality standards as well as standard operating procedures.
- Leading efforts for streamlining process and generating cost saving in operations.
- Managing outdoor catering schedules with constant tie-up's with major corporate and implementing sales promotional strategies to increase sales volume and achieving maximum customer satisfaction.

### Food and Beverage Management

- Ensure profitability of operations and supervise all aspects of venue management including menu planning, monitoring food and beverage service to ensure complains with quality and hygiene standards.
- Preparation and monitoring of food and beverage budgets, cost and inventory control as well as PR plans in coordination with sales team.
- Handling pre-opening, opening and operations as well as preparing accurate and comprehensive banquet order and resumes in a timely manner and distribute to all involved departments.

## Man Management/Training

- Imparting training on issues pertaining to food service, standard operating procedures and team work to all nominated staffs.
- Conducting on the job training to achieve optimum guest satisfaction and employee productivity.
- Imparting staff training on areas of motivation, team building, moral building, company policies, decision making, pattern solving issues etc.
- SOP,HACCUP,ISO,Safety&Hygeine,CCP,Audits,Crisis Management,Fire&Electrical safety,Inventory,Energy conservation are also being shared as per the hotel policies.

## PROFESSIONAL EXPERIENCE

My professional experience covers 43 countries,283 cities and are as follows:

- Currently working as Hospitality Manager with Reliance at Jamnagar,Gujrat.
- Worked as General Manager Operations, South Asia at Marriott Bonvoy Hotels & Resorts.
- Worked as Director of Operations for Sheraton Imperial Hotel, Kuala Lumpur, Malaysia
- Worked as Food & Beverages Administration & Royal Butler at The Royal Palace, Kingdom of Saudi Arabia.
- Worked as Asst. Director Food & Beverages at The Sheraton Hotels, South Korea
- Vivanta by Taj, Fort Aguada, Goa as a Restaurant Manager.
- Vivanta by Taj Fort Aguada, Goa as a THTP.(Shadow Manager)
- Vivanta by Taj, Madikeri, Coorg as a THTP.(Shadow Manager)
- Industrial training from Taj Bengal, Kolkata with 98% with 3 gold medals.

## EDUCATIONAL QUALIFICATION

- Currently pursuing M.Sc in Travel And Tourism Management from IGNOU.
- Successfully passed B.Sc in Hospitality and Hotel Administration from IHM, Kolkata (1<sup>st</sup> Class) 2014
- IHM JEE All India Rank 7 Year 2011
- Successfully passed 10+2 from Aditya Birla Van Birla high school.2009
- Successfully passed 10 from Aditya Birla Van Birla high school.2007

## ACHIEVEMENTS

- First batch of TAJ HOSPITALITY MANAGEMENT TRAINING PROGRAM from India.2014
- Awarded for 100% attendance. 2012
- Awarded for best groomed associate. 2012,2013,2015,2016,2017
- 3 times awarded from Taj Bengal Kolkata for best in attendance,grooming and F&B. 2012
- Awarded 17 times for being best groomed associate by Taj group of Hotels, Resorts and Palaces. 2012,2014,2015,2016,2017

- Been personal butler for Mr. Narendra Modi, the Prime Minister of India 2017.
- Been personal butler for Mr. Sarna, the ex-Managing director of Indian Hotel Corporation Limited 2016,2017.
- Been butler for the Royal Palace of the King, Kingdom of Saudi Arabia. 2019.
- Been personal butler for Mr. Jamal, the senior Vice-President of Indian Hotels Company Limited. 2016,2017,2018.
- 3 times National Award Winner of The Times Food-Guide Awards 2016,17,18 for Il-Camino and Morisco(respectively) at Taj Fort Aguada, Goa. 2016,2017,2018.
- Awarded for the best Food and Service restaurant awards by the Ministry of Malaysia 2020.
- Awarded for Best Restaurant Hospitality and Food services in KL city 2020 by The Sports Association of Malaysia.
- Featured on KLfoodies in 2020.
- Multiple times featured on Trip Advisor & similar platforms (2014-continuing).
- Featured by Author Odette Mascarenhus in the goa Food guide.
- Featured by Vir Sangvi on his Food journal.
- 7000+ and Google & Trip Advisor reviews.

## Personal Details

- Father's Name: Late Prasanta Dutta.
- Date of Birth: September 12, 1990.
- Nationality: Indian.
- Religion: Hinduism.
- Marital Status: Unmarried.
- Permanent Address: 53/A Mallickpara Lane, Serampore, Hooghly, West Bengal 712203 India.
- Languages known: English, Hindi, Bengali, French, Malay, Russian,

## Declaration

I hereby declare that the above information is correct to the best of my knowledge and belief.

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