

DIGVIJAY KANNAUJIA

Address:flat no.48E,DDA,Dwarka.sec(26b)

New Delhi- 110077

Ph. no.: +91-8174835116,E-mail: dig.alld@gmail.com

Objective

- To utilize & enhance my potential and ability to the fullest in an organized work environment and to gain goodwill for my organization and myself.

Area of Interest

- Client Management,banquet management, buffet.

Work Experience

- 3.5 years Worked with BJS hotels ltd in Engineering & Maintenance department as supervisor
- One year experience Citrus hotels lltd

JOB RESPONSIBILITIES

Inductions

- » A brief explanation about events management, procedure & service conditions.
- » **banquet** & buffets completing formalities.
- » Getting the all of quiry guests to how impressive.

Management

- » Coordination with team technician.
Generate the plan with
location.
- Issue of any problems related.maintenance department Follow up with all off them.

JOB RESPONSIBILITIES

- Handling the carpenters & landscapes.
- Conducting Induction for new joiners
- Maintaining all machines
- Shift management all tech technicians.

Educational Qualifications

- **B. A** from (Sobhit. University)passed
- **12th** standard from u.p Board **(2nd Division)**
- **10th**standard from u.p Board **(2nd Division)**
- **3years diploma in mechanical**

Computer Skills

- Proficiency in MS Office

Personal Details

Date of Birth: Mar.15, 1990

Marital Status: Married

Hobbies: Singing

Languages: English, Hindi,

Declaration

I hereby certify that above mentioned information is correct to the best of my knowledge and nothing has been concealed.

(DIGVIJAY KANNAUJIA)