

WASIM AKHTAR

Sethi PG,Near Sukhmani Engg. College

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I am a highly trained hospitality professional who has been working with hotels in the guest service department. My strengths include discipline, punctuality, business mindedness, situation handling and customer relations.

I have very strong principles when it comes to maintenance of ethics in the workplace and respect for colleagues. My firm belief is that for any work structure to succeed, teamwork is not only enough, leadership from the front is essential for growth and progress. Passion for people eccentric inspiration and aspiration.

Key Skills:

- 1.Completed Train The Trainer 101(Udemy).
- 2.Training Need Analysis, Pre-Post Training Assessment,Training Module and Training Reports.
- 3.Pursuing Ninja Writing from Udemy.
- 4.Completed Creative Writing from Internshala Training(Six Weeks).
- 5.Writing Blogs,Quotes and Progressive Prose.

Educational Qualification:

Year	Qualification
2003- 04	Mt. Carmel School,Grade-10th English, Hindi, Mathematics, Social Studies, Science and Computer. ICSE Board.
2004-06	D.A.V Public School,Grade-12th English, Mathematics, Computer, Economics, Accounts and Business Studies. CBSE Board
2006-09	BscHMCTT- SBIHM(PTU)

Work Experience:

06 th Sep 2021-17 th November 2021	Vocational Trainer Hotel & Catering Management Institute,Vidya Jyoti Eduversity,Chandigarh
21 st July 2018- 19 th August 2019	F&B Captain MSC Cruises, Genoa(Italy)
06 th Jan 2013- 30 th	F&B Service Supervisor

August 2017	The Leela Palace, Chanakyapuri, New Delhi
2011-2012	F&B Assistant Sarovar Portico, Naraina Vihar, New Delhi
2010 - 2011	Taj Residency, Aurangabad, Maharashtra

Key Responsible Area:

- Manage day-to-day lecture activities of subject matter.
- Maintaining course-file according to the syllabus:
 - Lesson Plans
 - Assignments
 - Mid Semester Term Test
 - Manual
- Assist in training implementation methods in adherence to Standard Operating Procedure with PPT, MS -Office and Zoom Sessions.
- Making Training Reports, monthly and annually.
- Creating reports for mock training.
- Student Progress Assessment Report.

Key Details:

Passport Number:	M4887668
Language :	English, Hindi, Bengali, Urdu, Elementary Spanish Elementary Italian
Height :	5.4"
Weight :	70kg

Hobbies and Interests:

As a fairly physically active person, I enjoy several outdoor activities and love heading out for an adventure. My greatest love is for writing and reading articles, novels, etc, with the interest of interacting & inspiring people. With appetite for music to fuel my passion.

**Regards,
Wasim Akhtar**