

CURRICULAM-VITAE



Ranjan Kumar Maity

At. Nandakuria. Po. Keshrambha

Ps. Dantan. dist. Medinipur (W)

West Bengal-721451. India

ranind07@gmail.com

+919830891087(own) +916296908131(native)

Skype name: ranind07@gmail.com

Post Applied:

Career Objective: “Ten+ progressive years in the field of Hospitality, Guest Relation, Business Management in India & Abroad”

- Accepting all the challenges in the job, being competitive and commitment towards the growth of organization by achieving specific goals. I believe in strong decision making, looking in to details, Positive attitude, excellent guest and employee satisfaction and maintaining proper operations standards.

Qualification:

- Passed 10th in the year of 2005 under W.B.B.S.E.
- Passed 12th in the year of 2007 under W.B.C.H.S.E.
- Graduated from Chaudhury Charan Singh University
- Passed Diploma in Hotel Management & Catering Technology (HMCT) from International Training Institute, Goa; under HRDF.
- Passed Diploma in Information Technology from Manipal Institute of Computer Education, Goa.

Work Experience:

- **Working with Tajpur Residency as an Operation Manager from 20th april 2021 to till date.**
- Worked with Grand Millennium, (Millennium Hotels & Resorts) Riyadh-KSA as a Asst. Restaurant Manager from 27th February 2019 to 4th March 2020.
- **Worked with Dana Beach Resort, KSA; as a Outlet Manager from 10th September 2016 to 10th September 2018.**

- Worked with “**InterContinental**” Mumbai (InterContinental Hotels & Resorts; IHG), as a Food & Beverage Associate from 28th April 2016 to August 26th 2016.
- Worked in “**SAVY Hospitality**”, Doha; Qatar (SAVY group of Restaurants) as Food & Beverage Associate cum Supervisor from 15th May 2013 to 4th June 2015.
- Worked in “**Fortune Park Panchwati**” (ITC Hotels & Resorts), Kolkata; as a Captain. [10TH February 2011 TO 07TH March 2013]
- Worked in “**The Sol** (Technically Collaborated with The Park group of Hotels)”, Goa; India as a Trainee Captain. [15TH JUNE 2010-13TH Dec. 2010]

Casual Training: **The Leela (Goa), Holiday Inn (Goa).**

JOB PROFILE:

- More than 9+ years of progressive Hospitality experience in star hotels in Different locations in India and abroad.
- As an F&B Executive/Supervisor, i've to work with various segment of F&B Service such as conducting trainings for the employees, setting up the modern & suitable standards, controlling the cost, making budget plan with my fellow team mate, increasing sales n marketing by various policies, working with other superior to develop the business of the restaurant as well as to make a brand value in the market.
- Successfully managed the opening of two high-end fine dining restaurants in Doha, that is Tamarind, and Burger Gourmet for Life style restaurants, was Sr. GuestService Associate and Bar In-charge later promoted to Supervisor as well for agrooming diverse team of employee and setting the initial policies and procedures for the department with my seniors. **Also been awarded two times for my best performance (BEST PERFORMER AWARD).**
- Manage the outlet efficiency according to the established concept-Statement. Providing a courtesy and professional service at all-time following Savy Hospitality standards of performance
- Assist my seniors to execute operational standards, and making the store requisition for the smooth operational work
- Implemented inventory control system in restaurant hence reducing breakage and item shrinkage.
- As a Captain, being involve in all types of F&B related work such as making duty schedules, sales report, staff allocation, inventory, guest handling, doing follow-ups as per my Seniors instructions and giving suggestion as well, conveying the messages towards my staff about company's goals and policies.
- Working in different Outlets, handling different cuisines and giving satisfaction to the guest as well as to my organization to achieving the sales targets.
- Assist the outlet manager in ensuring maximum guest satisfaction in consistency with hotel SOP through planning and directing the food and beverage operations and administration

Specialization:

Food & Beverage Service, Guest Relation, Front Office, Administration, Business development.

Professional Details:

- Completed twenty-two weeks of Industrial Training at “**IndiSmart Woodbourne Resort**”, Goa.
- Successfully completed “Wine Training Classes” by **Big Banyan Wine Pvt. Ltd.**
- Successfully completed International Convention on “**Standards of Training, Certification and Watch keeping (STCW)**” at Seacom Marine College, Kolkata.

Personal Abilities:

- A quick learner.
- A hard & sincere-skilled worker.
- “Can do” attitude.
- Good in power point presentation
- Fluent in **speaking six languages** (English, Hindi, Bengali, Arabic, Oriya, and Konkani).
- Fluent in **reading & writing** three languages (English, Hindi and Bengali).
- Friendly in working with different computer software’s like: billing/guest history.
- Know car driving.

Passport Details:

Name- Ranjan Kumar Maity

Number- **K5215151**

Validity- 2012 to 2022

INDOS (Indian National Database of Seafarers) Details:

Name- Ranjan Kumar Maity

Number- **16ZL3838**

Personal Details :

Father’s Name	:	Late Ram Chandra Maity
Mother Name	:	Smt. Sabitri Maity
Date of Birth	:	7 th March 1989
Nationality	:	Indian
Height	:	170 cm.
Weight	:	63 kg
Hobbies	:	Involve in various social activities.
Date:		

SIGNATURE

Place:

(Ranjan Kumar Maity)