

# Dharmendra Singh

WARD NO. 10 BHAGWAN SINGH  
TARPURA SIKAR RAJASTHAN  
332024  
D.O.B - 10/06/2000  
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## EXPERIENCE

### **HOTEL AGROHA, MOUNT ABU RAJASTHAN — FRONT OFFICE MANAGER**

25-03-2018 - TO 31/03/2021

### **HOTEL DEV CORPORATE, AHMEDABAD, GUJRAT—Sr. FRONT OFFICE ASSOCIATE**

10/04/2021 TO 30/11/2021

### **HOTEL SILVER HEIGHTS, AHMEDABAD, GUJRAT— FRONT OFFICE EXECUTIVE**

01/01/2022 TO 30/11/2022

### **WELCOME HERITAGE MANI MANSION, AHMEDABAD, GUJRAT— SR. FRONT OFFICE EXECUTIVE**

10/12/22 TO Present

### **Sarovar hotels and resorts pvt. Ltd. Sarovar portico kalupur ahmedabad, Gujarat— Sr. Reservation Executive**

01/05/2023 TO present

## EDUCATION

### **BHARAT PUBLIC SR.SEC.SCHOOL, TARPURA, SIKAR RAJASTHAN —**

BOARD OF SECONDARY EDUCATION

PASSING YEAR 2015

PERCENTAGES - 63%

### **GOVT. SR.SEC.SCHOOL, TARPURA, SIKAR RAJASTHAN**

BOARD OF SENIOR SECONDARY EDUCATION

PASSING YEAR 2017

PERCENTAGES - 70%

### **PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY.**

## SKILLS

Good knowledge of hotel reservation management.

Good knowledge and work experience in Business developing.

Communication skills

Leadership

GUEST SERVICE

Time management

## OTHER EXPERTISE

OTA MANAGEMENT.

GOOD KNOWLEDGE IN SOCIAL MEDIA ACCOUNT HANDLING.

## LANGUAGES

ENGLISH

HINDI

RAJASTHANI

## HOSPITALITY SOFTWARE KNOWLEDGE

IDS NEXT

OPERA

AXIS ROOM'S

KATRATHAL, SIKAR, RAJASTHAN  
PASSING YEAR - 2020  
PERCENTAGES - 50%

DJUBO

**SYLVIA COMPUTER CLASSES, MOUNT ABU RAJASTHAN**

TALLY ERP 9  
01/08/2020 TO 30/11/2020  
PERCENTAGES - 84%

**HOBBIES**

MUSIC LISTING

SPORTS (FOOTBALL)

BOOKS READING

I hereby declare that the information given above is true to the best of my knowledge. I hope you will give me a chance to prove my ability.

THANKS & BEST REGARDS

DHARMENDRA SINGH