



## RUTUJA KADAM

### CONTACT

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### PROFILE

Customer service specialist looking to use interpersonal skills and digital communication ability to transition into a human resources role.

### EXPERIENCE

Worked as ON JOB TRAINING IN HUMAN RESOURCE DEPARTMENT from Ramada Encore Vadodara from 12<sup>th</sup> Dec 2022 to 30<sup>th</sup> May.

### OTHER

Basic Knowledge of computers.

### QUALIFICATIONS

Ms. Office (Ms. Word, Power Point, Ms. Excel)

Have an experience of IDS (Internet Distributive System).

### EDUCATION

Completed 10th from S.S.C board in 2017.

Completed 12th from H.S.C board in 2019.

Completed B.A from Pune university.

Completed aviation diploma from Frank Finn institute.

Pursuing MBA in HR from Delhi open university.

### PERSONAL DETAILS

Date of Birth: 03/01/2002

Marital Status: Unmarried

Nationality: Indian

Passport No.: U4449441

SKILLS & INTERESTS

Excellent Listener • Work Under Pressure • Reading • Yoga • Travel • Fluent in English, Hindi & Marathi

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