

CURRICULUM VITAE



KALPIT JOSHI

Permanent Address:-

V/P:- Gaonguda (Brahmpuri)

TEH- Kankroli.

Dist- Rajasmand (Rajasthan)

PHONE :- +**91- 9610034096**

EMAIL : **joshikalpitkalpit@gmail.com**

Career Objective:-

To obtain a challenging role in a growing organization those utilizes my analytical & interpersonal skills as well as fulfill my desire to work in a professional

Course	Duration	Board/University	College/School	Grade
MBA in Hospitality Management.	2010-2011	Punjab Technical University	Institute of Hotel Management & Catering Udaipur	Pass
B.A (Graduation)	2007-2009	M.L.S.U. Udaipur	S.M.B Collage Nathdwara	Pass
Senior Secondary	2006	RBSE	Govt. Sen. Sec. School Gaonguda	Pass
Secondary	2003	RBSE	Govt. Sen. Sec. School Gaonguda	Pass

Educational Qualification:-

Professional Achievements:-

- Completed successful 6 months Industrial training from **Club Mahindra Varca Beach GOA** Since 09th May 2011 To 18th October 2011.
- Got Employee Of The Month And Heart Of The House (Housekeeping Department) In **Ramada Udaipur Resort & Spa**.

Work Experience:-

- ❖ Work With **Club Mahindra Varca Beach Goa** As A Housekeeping Assistant From 20th October 2011 To 01st October 2012.
- ❖ Having Two And Half Year Experience at The **Ramada Udaipur Resort And Spa**, As A Housekeeping Assistant And Desk Co-ordinator since 10th October 2012 To 10th July 2014.
- ❖ Worked With **Shikarwadi Hotel (A Unit Of HRH Group Of Hotels)** As A Housekeeping Supervisor From 15th July 2014 To 15th November 2015.
- ❖ Worked With **ClubMahindra Kumbhalgarh** As A Housekeeping Supervisor Since 26th November 2015 To Till Date 18th April 2017.
- ❖ Worked With **Via Lakhela Resort & Spa Kumbhalgarh** As A Housekeeping In charge Since 22nd April 2017 To 20th October 2020 (Member Of Pre Opening Team).
- ❖ **At Present Working With BoDhi A Boutique Hotel Kumbhalgarh (A Unit Of Aaradhna Hospitality) As A Housekeeping In charge From 25th October 2020 to Till Date (A Member Of Pre Opening Team).**

Core Responsibilities:-

- To make sure maintenance & upkeep of each and every room under my supervision, before guest's arrival and after departure.
- To make sure upkeep and maintenance of public areas in the hotel.
- Replenishing & proper placement of room amenities.
- To make sure that the stay of guests' is as comfortable as it could be, by providing fast and prominent room service as and when required.

- Handling Missing & Breakage Items.
- Handling Lost & found of Guest.
- Knowledge of Monthly All Housekeeping Inventory.
- Handling Weekly Housekeeping Store.
- Knowledge of Housekeeping Cost Controlling.
- Handling Housekeeping Monthly Staff Placement & Duty Roaster.
- Handling Housekeeping Control Desk.
- Knowledge of Marble Polish , Scrubbing , Buffing , Teraanova , Noble polish

COMPUTER & SOFTWARE PROFICIENCY:-

- Knowledge of Internet.
- Knowledge of MS Word & MS Excel.
- Knowledge Of Following Software:-
 - IDS
 - HOTELIER
 - OPERA
 - SAP
 - WINHMS

Strengths:-

- Self-Confidence
- Hard Work
- Good in Team Work.
- Honesty
- Punctual Of Time

Personal Details:-

Name : Kalpit Joshi

Father's Name : Mr. Banshi lal Paliwal

Nationality : Indian

Date of Birth : 26th Nov.1988.

Languages Known : Hindi & English

Sex : Male
Marital Status : Married
Hobbies : Listening To Music & Making New Friends
Applying For : Assistant Housekeeping Manager.

Reference:

1. Mr. Praveen Soni Hotel Manager of BoDhi A Boutique Hotel Kumbhalgarh.
2. Mr. Keshav Singh Sisodia Assistant Housekeeping Manager Ananta Resort and Spa Udaipur.
3. Mr. M.R Sehgal Director Of Institute Of Hotel Management And Catering, Udaipur.

DECLARATION :-

I hereby consider myself familiar with hospitality I am also confident about my ability to work in a team. I hereby that information furnished above is true to the best of my knowledge.

Date:.....

(KALPIT-JOSHI)

Place :.....