

**Name: YOGESH PURWA**

**Address:** P.No.B-65, JDA COLONY, MEENA PADLI  
AGRA RAOD , JAIPUR RAJASTHAN

**Mobile No.** +919828260775

**E-MailID** - yogeshpurwa8086@gmail.com

<b>PERSONAL DETAILS</b>				
<i>Title</i>	Mr.			
<i>Given Names</i>	Yogesh			
<i>Surname Name</i>	Purwa			
<i>Date of Birth</i>	22th Apl.1980			
<i>Nationality</i>	Indian			
<i>Marital Status</i>	Married			
<b>Private Address</b>	Plot no.B-65,JDA Colony, Meena padli,Agra Road, Jaipur, (Rajasthan)			
<i>City</i>	Jaipur	<i>Mobile:</i>	+91 9828260775	
<i>Country</i>	India	<i>E-mail</i>	yogeshpurwa8086@gmail.com	
<b>BUSINESS CONTACT ADDRESS</b>				
<i>Company</i>	OyoRooms pvt. ltd			
<i>Position</i>	Hotel Manager			
<i>Department</i>	Housekeeping.			
<i>Business Address</i>	Banipark, Jaipur	<i>Tel.:</i>	0141-2204505	
<i>City</i>	Jaipur	<i>Mobile:</i>	+919828260775	
<i>Country</i>	India	<i>E-mail</i>	yogesh.smart_hm1389666@oyorooms.com	
<b>AVAILABILITY AND PREFERENCES</b>				
<i>From</i>	India	<i>City</i>	Jaipur	
<i>Present Salary:</i>	Rs 19,000 INR			
<i>Expected Salary</i>	Rs 28,000 INR.	<i>Country</i>	India	
<i>Preferred position</i>	Housekeeping Manager			

**EDUCATIONAL BACKGROUND & QUALIFICATIONS**

- Diploma in Hotel and Tourism Management, The Institute of Bhabha Institute & Management Science jaipur.(2003)
- Completed Higher Secondary Examination from Board Of Ajmer Rajasthan(2002)
- Completed Secondary Examination from Board Of Ajmer Rajasthan(2000)
- Completed ITI in diesel mechanic at pisangan, Ajmer, Rajasthan

<b>ACTIVITIES, INTERESTS</b>		<b>LANGUAGES</b>		<b>fluen</b>	<b>wel</b>	<b>fair</b>
Cricket and Music , Car Driving		<i>First language</i>	English			
			Hindi.			

**PROFESSIONAL STRENGTHS AND SPECIAL SKILLS**

- Knowledge of Standard operating procedures.
- Knowledge of guest rooms and Linen & Uniform Room as well in detail.
- Ability to be a clear thinker, analyse and resolve problems exercising good judgment
- People handling skills.

**COMPUTER SKILLS**

- Basic Knowledge of Excel, Word and Power Point, outlook ,inter net

**PROFESSIONAL EXPERIENCE**

From	1 <sup>st</sup> sept.2018	Establishme	Oyo Rooms
To	Present	City	Jaipur
Position	<b>Hotel Manger</b>	Country	<b>India</b>

*Property Description*

**A 5 star deluxe hotel with 108 Rooms.**

*Responsibilities & Duties*

- Handling Entire hotel operation
- Knowledge of making Vip rooms
- Knowledge of maintain guest public areas
- Knowledge of cleaning chemicals and machines
- Handling the team members
- Responsible of making daily Duty roster
- Knowledge of all type inventories
- Making yearly Budget
- Handling Minibar

**PROFESSIONAL EXPERIENCE**

From	1 <sup>st</sup> feb.2018	Establishme	<b>Lemon Tree premier</b>
To	31 <sup>st</sup> Aug..2018	City	Jaipur
Position	<b>Housekeeping Supervisor</b>	Country	<b>India</b>

*Property Description*

**A 5 star deluxe hotel with 108 Rooms.**

*Responsibilities & Duties*

- Knowledge of guest Room checking
- Knowledge of making Vip rooms
- Knowledge of maintain guest public areas
- Knowledge of cleaning chemicals and machines
- Handling the team members
- Responsible of making daily Duty roster
- Knowledge of all type inventories
- Making yearly Budget
- Handling Minibar

**PROFESSIONAL EXPERIENCE**

From	5 <sup>th</sup> Dec.2016	Establishme	<b>Lemon Tree Hotel</b>
To	31 <sup>st</sup> jan.2018	City	Alwar
Position	<b>Housekeeping Supervisor</b>	Country	<b>India</b>

*Property Description*

**A 3 star deluxe hotel with 40 Rooms.**

*Responsibilities & Duties*

- Knowledge of guest Room checking
- Knowledge of making Vip rooms
- Knowledge of maintain guest public areas
- Knowledge of cleaning chemicals and machines
- Handling the team members
- Responsible of making daily Duty roster
- Knowledge of all type inventories
- Making yearly Budget
- Handling Minibar

### PROFESSIONAL EXPERIENCE

From	15 Nov.2015	Establishme	Hotel Mourya Place
To	1 <sup>st</sup> dec.2016	City	Jaipur
Position	Tranee Supervisor	Country	India

#### Property Description

A 3 star deluxe hotel with 56 Rooms.

#### Responsibilities & Duties

- Knowledge of guest Room checking
- Knowledge of making Vip rooms
- Knowledge of maintain guest public areas
- Knowledge of cleaning chemicals and machines
- Handling the team members
- Responsible of making daily Duty roster
- Knowledge of all type inventories

### PROFESSIONAL EXPERIENCE

From	1 <sup>st</sup> jan 2013	Establishme	Hotel Mourya Place
To	10 <sup>th</sup> Nov2015	City	Jaipur
Position	GSA	Country	India

#### Property Description

A 3 star deluxe hotel with 56 Rooms.

#### Responsibilities & Duties

- Resposible for Making Guest Rooms
- Responsible for Making of Linen and fix asset inventories
- Responsble for Maitain Publis Area
- Good handling of Guest Floor

### PROFESSIONAL EXPERIENCE

From	May 2003	Establishme	Hotel Mourya Place
To	October 2003	City	Jaipur
Position	Industrial training	Country	India

#### Property Description

A 3 star deluxe hotel with 56 Rooms.

#### Responsibilities & Duties

- Underwent industrial training.

### REFERENCE CONTACTS

REFERENCE		REFERENCE	
Name:	Mr. Yogesh kumar tank	Name:	Mr.Ghanshyam Verma
Position:	Assistant Manager - Housekeeping	Position:	Housekeeping Manager
Contact no.	9950545059	Contact no,	9829102309

Company  
:

Lemon Tree premier , jaipur

Company:

Inox, pink Squire, Jaipur

Date: -

Place: - Jaipur

(YOGESH PURWA)