



## RESUME

**Miss Karmelin Gomes**

**Address:** H/No: - 511

At post: - Kariwade,  
Sawantwadi, Maharashtra,  
Pin code:-416510.

INDIA.

Email:-" [carmelingomes56@gmail.com](mailto:carmelingomes56@gmail.com) "

Mobile: - 7875137013, 9881686941



Present Address - H. No 2/54,  
At post - calangute,  
Naika Wado calangute goa,  
403516.

### **OBJECTIVES**

Willing to work on challenging mission and critical task, which offer potential growth and development through the spirit of teamwork.

### **ACADEMIC QUALIFICATION**

Secondary School Certificate (S.S.C.) 2007 Maharashtra Board.

Higher Secondary School Certificate (H.S.S.C.) 2009 Maharashtra Board.

### **COMPUTER SKILL**

Basic of computer.

Typing 40 w.p.m.

(IDS) Hotel Management System (Housekeeping).

Email / Internet.

### **CURRENT JOB PROFILE**

Company Name : Nimbus neelam the glitz.

Company Profile: Hospitality Industry Having 4 Star Grade

Job : Housekeeping Executive

### **PAST JOB PROFILE**

Company Name : The Acacia hotel & spa Goa.

Company Profile: Hospitality Industry Having 4 Star Grade

Job : Housekeeping supervisor

**Job Profile : Training the staff about the usage of chemicals and upkeep and maintaining the equipment. Daily inspection of the areas and ensuring the high standards in preservation of the area is maintained. Supervising of the rooms and the public areas. Briefing staff for hygienically services to guest satisfaction. Overall operation of housekeeping dept.**

**Period. : Dec 2018 to March 2020**

### **PAST JOB PROFILE**

**Company Name : Neelam's The Grand Calangute Goa.**  
**Company Profile : Hospitality Industry Having 4+ Star Grade.**  
**Job : Housekeeping Supervisor.**  
**Period : From Oct 2016 to July 2018.**

### **PAST JOB PROFILE**

**Company Name : Neelam's The Grand Calangute Goa.**  
**Company Profile : Hospitality Industry Having 4+ Star Grade**  
**Job : Desk Attendant.**  
**Job Profile : Maintain lost and found**  
**Preparing Occupancy report.**  
**Store requisition for Housekeeping and public area.**  
**Handling guest request.**  
**Monthly Housekeeping store and linen inventory.**  
**Co-ordination with front office and maintenance dept. etc.**  
**Period : Oct 2014 till Aug 2016.**

### **PAST JOB DETAILS**

**Company Name : Novel Cuisine Pvt. Ltd. (Bread & more)**  
**Job Profile : Store keeper**  
**Period : From 2010 to 2013 in Panjim**

### **PERSONAL PROFILE**

**Permanent Address : Same as above.**  
**Date of Birth : 04 July 1991.**  
**Sex : Female.**  
**Marital Status : Unmarried.**  
**Nationality : India.**  
**Language Known : English, Hindi, Marathi, Konkani.**  
**Sport : Watching cricket, going out and reading books,**  
**Personal Outlook : Ready to accept new challenges.**

**Conclusion** : If given an opportunity to work in your organization. I shall work hard and smart and make the organization proud with my presences to the best of my ability.

**Declaration** : I do hereby declare that the details given above are true to the best of my knowledge.

**Place:** Calangute Goa