



RAMCHANDRA MANDAL

SECURITY MANAGER

 Sr.No 56 Munuwarr Housing Society,
Opp Sanjay Plaza,Near Telephone
Exchange ,Wadgaon Sheru, Pune,
411014, India

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ABOUT ME

• PROFESSIONAL SUMMARY

Proficient in training and mentoring security employees to Maintain high standards of security down to the last team member. Well-versed in Patrolling Grounds, Monitoring feeds and Conducting Screenings.

• SKILLS

Daily incident reporting, CCTV monitoring, Training oversight, Incident reports, Emergency response, Uniform checks, Staff monitoring, X-Ray Hi-Scan training

[CORE COMPETENCE AND PROFESSIONAL SUMMARY]

• Administrator, logistician and vast experience in security management, team building and
• Leading from the front. Having vast experience in Hotel & Industrial administration Managed
• Security throughout service. Performed the duties of security officer, effectively and efficiently,
• During this period managed security for VVIP visit like Minister of India, also

Presently working with The Orchid Hotels Pune [ECO TELL] with 360 Rooms

WORK EXPERIENCE

THE ORCHID HOTEL PUNE

Pune
Sep 2019 - Present

Security Manager

- Ensure the safety and security of guest, staff, visitors and contractors at all times.
- Responsible to manage all safety & security, Fire Life Safety and food hygiene risks faced by the hotel.
- Liaise with all department heads to ensure hotel employees are adhering to established security procedures.
- Record and notify all risks, deviations from hotels safety standards and any untoward incidents.

AMANORA THE FERN HOTELS AND CLUB. PUNE, MH

Pune
Dec 2017 - Aug 2019

Security Manager

- Investigated incidents and wrote reports.
- Supervised grounds, employee entrances and exits and security officers on duty.
- Implemented security measures, which resulted in a low incident
- Managed a team of 20 Security staff members to maintain top-quality services.

THE ORCHID HOTEL PUNE

Pune
Aug 2016 - Nov 2017

Asst.Manager Security

- Recorded incident reports with detailed accounts of occurrences.
- Conducted drills to keep security staff on alert and proficient with established plans.
- Recorded incident reports with detailed accounts of occurrences.
- Improved security awareness by holding workshops for up to 210 company employees.
- Managed a team of 36 Security staff members to maintain top-quality services.

CAPARO MARUTI LTD. PUNE, MH

Pune
Jul 2015 - Aug 2016

Security Manager

- Kept team compliant with security protocols and appearance standards.
- Developed improved training methods with a focus on public safety and officer awareness.
- Recorded incident reports with detailed accounts of occurrences.
- Improved security awareness by holding workshops for up to 256 company employees.
- Managed a team of 26 Security staff members to maintain top-quality services.

SURYAGARH
JAISALMER.
JAISALMER, RJ
 Jaisalmer ,Rajesthan
 Sep 2013 - May 2015

OAKWOOD - MARRIOTT SUITES PUNE. PUNE, MH
 Pune
 Mar 2010 - Sep 2013

PERSONAL DETAILS

Date of birth
 10/03/1970

Nationality
 Indian

Marital status
 Married

LANGUAGES

ENGLISH ,HINDI, MARATHI

DRIVING LICENSE

Driving license category
 Full

EDUCATION

NATIONAL CHILDREN ACEMEDY
 Pune
 1988

POONA COLLEGE PUNE
 Pune
 1990

POONA COLLEGE
 Pune
 1992

Security Manager

- Conducted drills to keep security staff on alert and proficient with established plans.
- Supervised grounds, employee entrances and exits and security officers on duty. Investigated
- Incidents and wrote reports. Supervised grounds, employee entrances and exits and security
- Officers on duty. Implemented security measures

Security Officer

- Secured all doors in the office and main building after hours.
- Detected suspicious activities and watched for criminal acts and rule infractions.
- Screened all passengers, crew members and employees for weapons and contraband.
- Monitored central alarm system for fire, intrusion, and duress alarms and responded when Needed.
- Directed guests around the building and answered questions regarding accessibility.

Security Supervisor

- Analyzed and investigated all incidents alongside functional management and security supervisors.
- Supervised grounds, employee entrances and exits and security officers on duty.
- Monitored property and investigated any areas of suspicion.
- Investigated incidents and wrote reports.
- Supervised grounds, employee entrances and exits and security officers on duty. Implemented security measures

SKILLS

TRAINED IN FIRE FIGHTING.

TRAINED IN FIRST AID AND CPR

HOBBIES

CRICKET , OLD BOLLYWOOD SONG