Contact

ICICI bank Itd, Industrial area phase

Chandigarh Zonal office

+91 9833079174(Work)

mukes.eee@gmail.com

www.linkedin.com/in/mukesh-

Kumar-a70698114 (LinkedIn)

Top Skills

Preventive Maintenance

Facility Management

Mechanical, Electrical, and Plumbing (MEP)

Project management

Microsoft office

Sap MM

Capital Budgeting

Process Improvement

Team Management

Languages

English (Professional Working)

Hindi (Professional Working)

Certifications

Electrical and Electronics

Engineering

Honors-Awards

Certificate of Appreciation

Employee of the Month

Mukesh Kumar

Infra Project & Facility Manager at ICICI Bank Ltd

Summary

B. Tech in Electrical and Electronics Engineering with over 10 years of experience. Seeking Assignments in infrastructure project/Facility Management/MEP.Excellent reputation for resolving problems, improving customer satisfaction and driving overall operational. Able to handle multiple infra project and Facility simultaneously with high professionalism and accuracy.

Experience

ICICI Bank

Infra Facility Manager

June 2021-Present (2 years 10 months)

Role and responsibility

* Handling multi location branch facilities such as repairs & maintenance, electrical maintenance, Housekeeping and Security.
* Ensuring all premises are energy efficient and match up to the energy efficiency index as set by bank.
* Ensuring safety and reliability of services and equipment provided
* Coordinating with owners for rent/taxes/any other issues regarding premises.
* Coordinating with Vendors, municipalities & other agencies for all infrastructure requirements ensure desired level of service to internal customers.
* Coordinating with civil advocate for title search, and with internal legal team to finalize agreements/resolve any legal issues in respect of the premises concerned.
* Documentation, reports, MIS pertaining to the infra and maintenance work in the region.
* Prepare proposals for the approval of new premises/relocation/additional premises/surrender of premises on lease.
* Take all cost saving measures for the branch infrastructure without compromising quality.
* Infrastructure set of new branches/Offices, relocation, extension major renovation.
* Identifying and finalising location for critical installation such as DG sets,AC units Earthing,signages and ideal location for Locker room, washroom etc,Co-ordinate and finalising layout with turn key Vendor along with business stake holders.
* Identifying and finalisation of configuration and capacity of various critical equipment's such as AC,DG, UPS,stabilizer,CCTV,etc based on site condition and proposed drawing.
* Prepare and maintain project execution schedule for respective project to monitor deadline.
* Site visit during execution of work to monitor and verify progress, design and quality of work.
* Measurement verification and billing of executed work as per actual and certifying the measurement of low side work of DG, AC,UPS, CCTV etc.

Sheth Developers & Realtors (India) Limited-Viviana mall

Senior Engineer MEP (Facility Management)

May 2018-March 2021(2 years 11 months)

Thane, Maharashtra, India

* Managing Engineering Operations and Budgets
* Managing physical plant including equipment, 5 No's DG set 2000 KVA, 1
* No's Gas based Generator Set 1497 KW, Solar system 1.43 MW On grid

System,6 No's Transformer 2000 KVA,Distribution system,36 No's Escalators

And Elevators,UPS,6 No's chiller Set 750 TR, cooling tower,HVAC

system, Plumbing system, Water treatment, STP 870 KLD,RO plant and electrical systems.

* Prepare and finalization of the item rate contract with different vendor for cost effective operation and maintenance.
* Manages and controls heat, light and power and recommends current best methods for energy conservation and economical.
* Monitor AMC, PPM schedule and check remark rectification of the same.
* Develops specifications and requirements for service contracts and
* administers Such contract to support building needs.
* Develops a long-term plan for preventative maintenance and asset protection and overseeing execution of plan.
* Develops project plans in accordance with renovation or new construction needs.
* Contacts contractors for bids and supervising construction to ensure timely completion of projects within budgetary guideline
* Recommends or arranges for additional services such as painting, repair work,
* renovations, fabrication work, carpentry work, ducting and insulation work,
* Masonry work and the replacement of furnishings equipment.
* Select and prepare comparative and executing projects with in cost and time and operation for defect rectification and orders or purchasing new equipment, supplies, and furnishings.
* Manages parts and equipment inventory.
* Maintains property life safety systems (firefighting equipment, sprinkler systems and

alarm systems, PA system, Gas detection system,WLD.

Knight Frank India- Site Unit -Reliance global headquarter

Assistant Facility Manager

October 2016-April 2018 (1 year 7 months)

Mumbai,Maharashtra,India

* Responsible for maintenance and troubleshooting of MEP Services, Handling
* the Maintenance activities of No's-2 D.G. set of 1500 KVA,No's-4 Dry-type
* Transformer of 2000 KVA and 4 No's-ups of 250KVA,Water Cooled Centrifugal
* Chiller 800TR, Air cooled 375 and 60TR chiller plant system,WTP,STP,
* Firefighting, and Plumbing system.
* Coordination between Project team Operation for Defect Rectification.
* Set up of Maintenance team & Implementation.
* Helping Clint for Budgeting HLP,R&M.
* Vendor Development for various works.
* Monitoring of HLP cost & Material expenses.
* Effective Management of preventive maintenance.
* Managing Fire & Life safety and ensuring all safety regulations are being strictly observed.
* Preparation & finalization of item rate contracts with different vendors for cost effective Operations and Repair & Maintenance.
* Set of Department policies & Procedures and Maintaining Department standards.
* Control and monitor closely all utility consumption and Ensure Optimum Energy usage by all Departments in the building.
* Responsible for snagging,De-Snagging,testing,commissioning,and takeover of HVAC,Electrical, ELV and PHE equipment.
* Prepare reports, maintain inventories, and keep accurate records, order equipment and supplies
* Testing and Commissioning of HVAC, Electrical, ELV and PHE equipment and systems.
* Attending Weekly T&C Meeting with Project and operations team
* Preparing OPEX Budget, Preparing SOP,PPM,Check-Lists for various asset
* Monthly Management Report is sent by 10th of each Month.
* Ensuring training for all equipment and system by OEM.
* Daily meeting with site team for smooth O&M and T&C of agreement.
* Hiring, Induction and Training of Tecthnicians of Third Party Vendors.

Knight Frank India-Site Unit Reliance Global Headquarter

Shift Engineer (MEP Services)

October 2015-September 2016(1 year)

Mumbai, Maharashtra, India

**OCS, Complete Solution-Infinity Mall Malad**

Maintenance Electrician

March 2015-September 2015(7 months)

Mumbai, Maharashtra, India

* Handling Maintenance activity of,UPS,lighting,Escalators/Elevators, Starter

Panel,4 Nos-D.G. set of 2000 KVA,Nos-4 dry type transformer of 2000

KVA,Water cooled centrifugal 900 Tr chiller set. Preventive Maintenance,

Electrical panel .Daily Electrical Consumption and chiller plant,Plumbing,

STP,,D.G set, Electrical panels, ACB, VCB, VFD,Fire fighting and alarm

system.

**Ardent Steel Ltd**

Graduate Engineering Trainee

November 2013-November 2014(1 year 1 month)

Electrical panel wiring,LT panel,starter,VFD,DG set,Transformer,cooling tower, lighting panel,Repair and maintenance works.

ACB's of Seimens,L&T HT Motors1.4MW(11Kv)

HT Breakers (11Kv, 33Kv) of AREVA Make

LT Feeders like DOL, STAR-DELTA, RDOL, etc.

LT Drives up to 900KW with 12 Pulse System (VACON make)

DG Sets of capacity 125Kva, 180Kva, 320Kva, 2100Kva, Transformers of

Capacity (5.8MVA,33/.4kv(With Tertiary Winding).(7.5MVA,33/11kv)(2.5

MVA,11kv/415v)

HT Motors having capacity 1.4MW (11Kv)with all required protections(Slip Ring Type).

Education

Dr.A.P.J.Abdul Kalam Technical University Uttar Pradesh Bachelor of Technology (B.Tech.), Electrical and Electronics Engineering·(2009-2013)

L.P.K.Inter College Sardar Nagar

12, Mathematics·(2006-2008)

L.p.k. Inter college Sardar nagar, Gorakhpur

10, Science·(2005-2006)

