



**Kishor Kumar**

**Contact Information:**

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**Personal Details:**

Father's Name : Sh.M.P.Kestwal

Date of Birth : 29<sup>th</sup> July 1994

Sex : Male

Nationality : Indian

Languages  
Known : English & Hindi

Marital Status : married

Regional Cast : Hindu (Brahmin)

Hobbies : Internet Surfing

Strength : Confident, Punctual

**Resume**

**Career Objective**

To become a successful professional and work in an innovative and competitive environment of leading corporate house with committed and dedicated people, which will help me to explore myself fully and realize my potential.

**Professional Experience**

- ❖ Worked as a **HK Associate in The Roseate, New Delhi** from **8/02/2016 to 28/07/2016.**
- ❖ Worked as a **HK Associate ibis Hotel Areocity new Delhi** from **22/12/2017 to 18/07/2020.**
- ❖ worked as a **HK Associate The Glasshouses on the Ganges 21 century Gular Dogi (Neemrana Group of hotel) Rishikesh** from **03/01 /2021 to 03/06/2021.**
- ❖ **Worked As a Tr.Hk Supervisor Hotel Le roi Haridwar (Unit of M/S Arit Hotels Pvt Ltd)08/08/2021 to 11/09/2022.**
- ❖ worked as a Pre opening Hk supervisor Clarks inn express Udaipur From 11/10/2022 to 22/10/2022.
- ❖ **Currently working as Hk supervisor Namami Ganges beach resort & spa Shivpuri Rishikesh 26/10/2022 to till Date.**

**Industrial Exposure**

- Completed 6 months Industrial training in all four major departments form **Hotel Radisson Blue MBD Ludhiana Punjab.**

**DUTIES & RESPONSIBILITIES**

- Ready to arrival room or departure room on time and as per sop.
- Floor rooms maintenance care and inform to senior.
- Regular or deep cleaning done as per standard.
- Take care of guest extra needed as on need.
- Linen & fixed item Inventory done as per policy.
- Make Daily water consumption report.
- Help to supervisor to keep update report of ppm and deep cleaning record.
- Monitoring Cleaning supplies and ordering more as needed.
- Reporting any necessary repairs or replacements.
- **Handling Meeting with Housekeeping staff to discuss their job functions.**
- **Listening to understanding and clarifying guest concerns Inspecting the cleaning and servicing of guest rooms and public areas.**
- **Ensuring that rooms and bathrooms are cleaned on a daily basis. Inspecting guest rooms and guest areas.**
- **Supervising the disposal of trash hand waste.**
- **Training up new housekeeping staff.**
- **Maintain inventory of guest room and housekeeping Supplies.**

**Professional Qualification**

- Completed BBA (HM) 3 Years from “**Institute of Hotel Management of Studies**” **Kotdwara**, Affiliated with Hemwanti Nandan Bahuguna Garhwal University in 2015.

### **Academic Record**

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- Passed Intermediate Passed from U.P.Board, in 2012.
- Passed High School Passed from U.P.Board, in 2010.

### **Declaration**

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- All above statement are true in this “**Resume**” Complete and correct to the best of my Knowledge and belief.

Place :

Date :

**Signature**

