Resume

**POST APPLIED FOR FRONT OFFICE OR OPD BILLING, DATA ENTRY**

Monika Singh Tomar 

W/O Mr. Jitendra Singh Tomar

Gali No 7, House No. 695

Govind Puri

Kalkaji, New Delhi-110019

Contact #: 9310725995

## Career Objective:-

To grow with an organization which will provide me the opportunity for self-development along with the development of the organization, with the desire to learn more? I am confident to achieve the top level in any area of expertise.

Educational Qualification:

## Academic Qualification:-

* 10th Passed from MP Board Bhopal in 1998
* 12th Passed from MP Board Bhopal in 2000
* B.A. Passed from Dr. Hari Singh Gaur University, Saugor M.P. in 2004
* M.A. from from Dr. Hari Singh Gaur University, Saugor M.P. in 2008

**PROFESSIONAL QUALIFICATION**

* B.Ed . Passed from Saugor University, M.P. in 2006
* TET Passed from Allahabad University UP 2012

**COMPUTER KNOWLEDGE**

* **Diploma in computer application**

**WORKING EXPERIENCE: Fresher**

**PERSONAL DETAILS**

Name: Mrs. Monika Singh Tomar

Date of Birth: August 23, 1982

Sex: Female

Marital Status: Married

Nationality: Indian

Religion: Hindu

Languages Known: Hindi and English

Permanent Address: 7/859

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