

RAJ KUMAR GUPTA

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ENGINEERING PROFESSIONAL – Engineering and Facility Management Services

Competent and proactive Engineering professional with **SIX years** of rich experience in successfully rolling out & leading complete Building Maintenance Services

PROFESSIONAL SUMMARY

- Acquired technical know-how in **Electro-Mechanical installation and commissioning** work (Transformers, DGs, Chillers, Air Conditioning & Power Generation Systems), BMS, EMS systems
- Extensive experience in Operations and Maintenance (O&M) including Energy & Uptime Site Management, Fault Reduction, Preventive Maintenance (DG, PIU, SMPS, Battery Bank, AC) and so on
- Skilled in maintenance and troubleshooting operations for reducing equipment breakdown/service downtime & enhancing operational effectiveness by Preventive & Predictive maintenance
 - **Reduced equipment downtime to below** by ensuring a well-documented preventive/predictive maintenance schedule with high schedule compliance
- Possess strong knowledge of **HVAC and Buildings' Electromechanical Services**, including maintenance planning & manpower workload estimation
- Successfully executed various Energy & Cost Saving activities to achieve reduced project cost with optimum resource utilization
- Proven track record in implementing cost-saving measures to achieve substantial reduction; enhanced systems to bring greater cost efficiency/power reduction
- An effective communicator with excellent relationship management skills and strong analytical, leadership, decision making, problem solving & organizational capabilities

KEY COMPETENCIES

Facility Management Services
Electrical Engineering Operations
Budgeting & Cost Control
Maintenance Functions
MIS Report
Vendor Management
Cost & Energy Saving Initiatives
Contract Management
HSE Management
Training and Development

ORGANIZATIONAL EXPERIENCE

Since Jun' 19: OYO Rooms, Lucknow as Manager – Engineering Service, Form Central Team

1 YEAR: Bharti Airtel Limited, Varanasi as Assistant Engineer

1 YEAR: Hotel Grand Radiance Private Limited, Lucknow as Supervisor Engineer

2 YEARS 6 MONTHS: Hotel Jawahar International Private Limited, Lucknow as Multi Skill Techn

1 YEARS 6 MONTHS: IP Mall, Varanasi as Electrician – Electrical Department and Air Conditioner Form

Key Result Areas

- Spearheading administration & maintenance of Electrical and Facility Management Systems in the organization
- Administered repair, maintenance and installation of wiring, mini motors, transformers, lighting, & electrical systems
- Managed staff in areas of HVAC, complex Plumbing Systems, Computerized Building Management System (BMS), stand-by power (UPS & Generator) and Fire-Fighting System
- Supervised functioning of:
 - Air Conditioner service. - D.G (Diesel Generator) service. –Voltage Stabilizer – All type fan & fan motor,
 - Complete Wiring & Lightning System - Lighting and other electric household items -Switchgear, circuits breaker
- Interfaced with Engineers and Maintenance Vendors & technicians to carry out preventive/planned maintenance work
- Trained and mentored teams in maintaining a positive and healthy working environment among labors
- Undertook preventative maintenance & servicing equipment ensuring its in good working order at all times
- Headed purchase, installation & commissioning of new equipment/machinery
- Led installation and maintenance of sensor equipment to utilize condition-based maintenance, backed-up important systems that can be lost to breakdowns of backup generators, UPS and PLCs

- Conducted studies over HVAC and Electrical Systems for energy conservation
- Developed checklists to conduct load test for all backup and firefighting systems and valve exercising on a weekly and monthly basis
- Tracked performance and delivered MIS reports for Manager confirming compliance with the SLA requirements and identifying issues for discussion, future workload, risks and opportunities
- Ensured compliance with applicable company policies, including Personnel, Quality System and Health, Safety and Environment standards and procedures

Highlights:

- Mobilized plant and equipment managed site upgradation without downtime
- Assisted Shift In-charge for the entire site and carrying out the maintenance of mechanical and electrical equipment
- Successfully completed projects ahead of schedule and within defined cost and budget
- Proactively resolved day-to-day maintenance problems without requiring unnecessary supervisory involvement

ACADEMICS

B.A. from Veer Bahadur Singh Purvanchal University in 2014

ITI Trade of Electrician from Ghazipur, NCVT in 2016

IT SKILLS

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- Conversant with **MS Office** (Word, Excel and PowerPoint) and **Internet Applications**

PERSONAL DETAILS

Date of Birth: 10th July 1993

Languages Known: English, Hindi

Address: Village Baresar, Post- Zamania Railway Station District Ghazipur – 232331, U.P