**RESUME**

**Praveen Kaviya**

House No-336-337,

Laxmi Nagar

Paota ‘B’ Road

Jodhpur

Cell No:-+91-8949989977

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**OBJECTIVE .**

To continuously strive and gather knowledge in the field of hospitality

Industry and apply the same for the benefit of my organization..

**STREGNTH .**

Self motivated, professional by nature keen to learn and can play a cricitical role in

any challenging task/ assignment

**ACADEMIC QUALIFICATION .**

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| **Qualification** | **University/ Board** | **Passing year** |
| B.A. | J.N.V.University,Jodhpur | 2017 |
| 12th | RAJASTHAN BOARD AJMER. | 2009 |
| 10th | RAJASTHAN BOARD AJMER | 2007 |

**COMPUTER LITRECY .**

* MS-0ffice Application
* Internet
* IDS
* WIN HMS
* EEZEE
* ANY KIND OF RESERVATION PORTALS
* FAMILER WITH ALL KIND OTA’S

**WORK EXPERIENCE .**

* Worked at HOTEL RAAS JODHPUR as an Sr. Guest service associate
* Worked at Kissan Legacy as reservation executive cum front office executive
* Worked at Kanha national park Bundela safari as front office executive
* Worked at The Tamarind Hotel , Goa as front office executive
* Worked at Jai Samand Island resort as reservation executive
* Worked with SMS and Vision facility management in merril life sciences as facility Manager(housekeeping) in Vapi & Jaipur.
* Worked at Crystal Resort Murbad , Mumbai as resort manager.

**PERSONAL DETAILS .**

* Father Name : Mr. Surendra Singh Charan
* Date of Birth : 15th April 1993
* Language Known : English, Hindi & Regional
* Marital Status : Single
* Nationality : Indian
* Hobbies : Meeting with new people

Place :- Jodhpur

**(PRVEEN KAVIYA)**