**CURRICULAM VITAE**

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| Jatepur North Back of Kali  Temple, PO-PS-Gorakhnath, |
| District-Gorakhpur-273001(U.P.)  Mobile;8303936636,723486048  [nituf](mailto:nituf)[3@yahoo.co.in](mailto:nitu_f3@yahoo.co.in)  [nituislucky@gmail.com](mailto:nituislucky@gmail.com) |
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**KUMAR NITIN PRATAP SINGH**

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**OBJECTIVE**

Looking for a challenging assignment in Guest service management where my experience can be utilized to improve Guest satisfaction.

**EDUCATIONAL QUALIFICATION**

* Graduate from Gorakhpur University, Gorakhpur in( 2000)

**PROFESSIONAL QUALIFICATION**

* Pursuing Tour Guide course (420 hrs.) from MKRTT Lucknow (2018-19)
* Pursuing French Language Certificate Course from MKRTT Lucknow (2018-19)
* 3 year Diploma in Hotel Management from IHM Meerut (2003)
* One year diploma in cookery from Govt. Food Science and Training Centre.

In 1999-2000

**TRAINING EXPERIENCE**

* 6 months Training in Hotel Clark Amer Jaipur, a 300 Room 5\* Deluxe

Property, Jaipur.

* 3 months training in Hotel Holiday Inn, Manali, a 80 Room property.
* Trained as a fire fighter.

**WORKING EXPERIENCE**

* Worked with Hotel 10 Park Street, Gorakhpur 30 room property as Operation Manager 2019 till, Room/Banquets/Restaurant Reservation.
* Worked as Free Lance Tour Manager / Escort / Guide / story tailor from 2019. In Buddhist Sector /Golden Triangle / Rajasthan /Nepal / Devotional Sector /Northern Indian/South India.
* Worked with Hotel Prescon Desert Escape Jodhpur (5\*) as Restaurant / Banquet Manager service from 08-03-13 to with 70 rooms property with a Banquet hall, café shop ,room service, Garden restaurant, Bar
* Worked with Hotel Jaya Mahal palace Banglore (5\*)/Part of Hotel Radha Regent Banglore as Astt restaurant /banquet manager from 6-03-09 to 7-03-10 with105 rooms property with a Banquet hall, café shop ,room service
* Worked with Hotel Jaypee Palace Agra (5\*Deluxe) 350 Room Property, (Café Shop, Specialty restaurant, Room Service). Banquet Hall with

Capacity of 1700 - 2000 in Theater Style as F&B .supervisor in Hotel Jay Pee Palace Agra from 1-12-07 to 5-3-09.

* Worked with Hotel Taj Chandigarh (5\*Deluxe) Chandigarh 150 Room Property (Café Shop, Specialty restaurant, Room Service). Ball Room (Banquet) with a Capacity of 600 in Theater Style From2005 – 2007 as Sr.steward
* Worked with Hotel Clark’s Shiraz Agra. (5 \* Deluxe) 280 Room Property (Café shop, Specialty restaurant, Room service, Pool Area, Bar).Banquet Hall with a capacity of 800 in Theater Style from2003 - 2005 as steward

**POSITION OF RESPONSIBILITY**

* Taking care of Guest reservation/ Taking care of Front Office/ F&B

Service/House Keeping/Kitchen/Payments/Dues/New Reservation.

* Coordinate with cost controls, purchasing and maintenance duties.
* Dispatch monthly invoice and follow-up with the Guest in case of delay in

Receiving payments.

* Review menu items for their sales popularity.
* Taking care of Guest during Tour & Travel.
* Explain about the Area /Monument / Site / Place/ History & Cultural.
* Responsibility of Outlet operation & planning for up selling.
* Taking care of Guest & reservation
* Handling Guest Complaints. Makes records of suggestion and

Feedback.

* Member of Staff Cafeteria, checking the hygiene and service standard
* Promotion of Food & Beverages and motivate the fellow team

Member to achieve the target.

**Demand Generation**

* Managing the lead generation activities, motivating team to create a strong

Pipeline.

* Done a lot of training for employees to upgrade standards and Employee

Scheduling.

**ACHIEVEMENTS**

* Serve food to Pakistan President Mr. Parvez Mushraff in Indo-Pak Cricket match in Hotel Taj Palace New Delhi, India (2005).
* Worked as a Pre Opening Member of Taj Chandigarh (2005).
* Worked as Pre Opening Team Member in Hotel Radha regent, Banglore.
* Serve Food to National and International Politician, Cricketer and Film Star

**PERSONAL INFORMATION**

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| Father’s Name | : | S. Prashad |
| Date of Birth | : | 10.02.1981 |
| Sex | : | Male |
| Nationality | : | Indian |
| Marital Status | : | Married |
| Languages Known | : | English / Hindi/Basic Thai |
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**COMPUTER SKILLS:**

Basic knowledge of computer (Showman), Point of sale (POS), Internet

**PERSONAL SKILL**

Comprehensive problem solving abilities, Excellent Verbal and Written

Communication skills, ability to deal with people diplomatically, willingness to learn,

Team facilitator & motivate the fellow team member

**Date:**

**Place:**

**(KUMAR NITIN PARTAP SINGH)**