**Leadership Skills**

**MS Office**

**IDS NEXT**

**Case SolvingPresentationting**

**MS. MANVEEN SINGH**

HOSPITALITY & ADMIN. MANAGEMENT

PROFESSIONAL.

**INTERESTS**

**ADDITIONAL DETAILS**

2020 - 2021

**BSC.HHA (Hospitality**

**& Hotel adiministration.**

2017 - 2020

**12th**

2016 - 2017

**10th**

2014 - 2015

Currently Working

**EDUCATION**

2018(July-October)

**PARK PLAZA, LUDHIANA. INTERNSHIP**

**Lakhera Global**

**Services**

**Human Resource Assistant**

**EXPERIENCE**

**Reading**

**PROFILE**

ity and Business Administration.

**- Extra Curricular Activities: Drawing , Declamation, Calligraphy and**

**Debates.**

**- Member of International Affairs at CGC**

**- Organizing Guest Lectures under the guidance of various Teacher**

**and Staff at CGC.**

**- Award of Honor for Presentation on the topic “TABLE ETIQUETTE AND**

**MANNERS” in Bibi Kaulan Degree College, Jandiala, Punjab (July 2019).**

**- Participated “TASTE OF INDIA” cooking competition by COOKPAD at**

**CGC. (2018).**

**- Secured 1st position in Hand Painting and Doodling competition**

**organization by ARTISTA COLLEGE CLUB.(2017)**

**- Secured 1st position in Painting Competition (PCA) Taran Taaran,**

**Punjab. (2015-2016)**

**- Secured 1st position in Painting Competition ASISC**

**NORTHERN REGION (2016)**

**- Secured 1st position in Debate Competition NORTHERN REGION (2016)**

**- Backed 6th position in SEMI ABSTRACTION Competition at**

**National Level at Kolkata (2016)**

**- Secured 1st position in Drawing and Painting (North Zone)**

**H.P. Cluster 1 (2014-2015)**

**- Languages known:** *English, Hindi and Punjabi*

Worked as Human Resource Manager

Sacred Heart School

Dalhousie, Himachal Pradesh-176304.

Sacred Heart School

Amritsar, Punjab-143001.

Chandigarh College of Hotel Management

& Catering Technology, Landran,

Mohali (Punjab).

Narsee Monjee Institute of

Management Studies.

**Diploma in Human**

**Resource Management.**

**Writing Socializing Cooking Modeling**

**As GRC-A Welcom Hotel Amritsar By ITC**