**RESUME**

****

**AMAN KUMAR SAHU**

**Address**: WARD NO 10 NEAR UNINON BANK

MAIN ROAD KATANGI JABALPUR (M.P)

PIN CODE 483105

Contact No - +91 9303334495 (SMS)

Email ID – [aman.sahu199@gmail.com](mailto:aman.sahu199@gmail.com)

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| **CAREER OBJECTIVE:** |

I am looking forward for an opportunity in a well known organization where I can grow in terms of knowledge and put my existing skills and knowledge to good use. I Strongly Believe in Continuous learning and would always strive to reach and surpass the company’s goals and objectives.

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| **Academic Qualification** | **YEAR OF PASSING** | **INAME OF INSTITUTE/BOARD** |
| 2 Months Packaging & Inspection training | 2017 | SNS Foundation, Gurgaon |
| ITI – From State Board Of Madhya Pradesh | 2015 | Computer Operator & Programming Assistant {COPA} |
| Higher Secondary 12th | 2015 | From M.P. Board Bhopal – |
| High School 10th | 2012 | From M.P Board Bhopal - |

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| **Additional Qualification:** |

* Internet
* Photoshop

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| **Work Experience:** |

* Working with Lemon Tree Premiere Leisure Valley 2, Gurgaon Guest Service Associate from Nov 2017 till now.

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| **Computer Proficiency:** |

* Fundamental of computer Word Excel & Power Point etc.

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| **Professional Highlights:** |

* Proficient in managing cash and credit cards.
* Handling Guest luggage & bell desk.
* Making C form of foreigner guests.
* Updating Profile and usage of onity.

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| **Area Of Interest:** |

* Front Office.

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| **Core Competencies:** |

* Quick learner, Team Player and Adaptable Nature.
* Proficiency in MS Word, MS Excel, MS Power Point and Internet.
* Worked on following PMS (Protel).
* I D S Software [Express V6].
* Protel.

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| **Personal Details :** |

* Fathers Name – **Mr. Ram Kumar Sahu**
* Date Of Birth – 13/12/1993
* Language Known – English, Hindi
* Gender –Male
* Marital Status – Unmarried
* Nationality – Indian

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| **Declaration:** |

I hereby declare that the above written Particulars are true to the best of my Knowledge and belief.

**Place** - **Katangi**

**From** – Jabalpur (M.P.)

Date -

Organization -

Applying for Position – Guest Service Associate - Front Office

(**Aman Kumar Sahu)**