**NEHA KAUR**

**7889284266**

**Kaur140595@gmail.com**

**OBJECTIVE:** “Seeking a challenging but rewarding position where I can use my education in hotel management and experience with new hotel development to supervise a growing team while ensuring customer satisfaction.”

**SKILLS**

* Empathy and emotional intelligence
* Teamwork
* Adaptablity
* Professionalissm

**EDUCATIONAL QUALIFICATION**

* Bsc in Hospitality and management,2020
* 12th from Jasper School, CBSE Board, 2015
* 10th from SD Public School, CBSE Board,2013

**Proven work experience as an FRONT DESK ASSISTANT**

* Basic knowledge of (Microsoft excel, word, power point)

**CURRENT WORK EXPERIENCE**

Organization- GD ASSOCIATES

Profile- FRONT OFFICE ASSOCIATES

Tenure-FEBUARY 2022 to till date

**PREVIOUS WORK EXPERIENCE**

**JOB TRAINING**

ORGNISATION- RAMADA HOTEL (AMRITSAR)

PROFILE-HOUSEKEEPING ATTENDENT

Tenure-OCTOBER 2020 -JANUARY 2021 ..

**INTERNSHIP**

MM Continenta, Ambala,haryana

worked as intern in all four department:FRONT OFFICE, HOUSEKEEPING,FOOD AND BEVERAGES AND KITCHEN

**PERSONAL PROFILE**

Name: Neha Kaur

Father’s Name: Mr. Tarsem Singh

Date of Birth: 14.05.1995

Nationality: Indian

Marital status: Unmarried

Languages known: English,Hindi,Punjabi.

**DECLARATION**

I hereby declare that all information furnished above is true to the best of my Knowledge

**NEHA KAUR**