# NIRMAL Singh

# M: +918273719782 6396314173

# E Mail ID: [nirmalsingh1a2@gmail.com](mailto:bablugupta914@gmail.com)



# CAREEROBJECTIVE:-Seeking a deserving profile in hospitality sector where I can deliver my expertise and innovative housekeeping skills while maintaining the integrity, work ethics and reputation of the hotel.

# EDUCATIONALCREDENTIALS:

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Institution /University** | **Year of**  **Passing** | **C Percentage** |
| **HMD** | Sri Ram institute dehradun ifct | 2019 | 75% |
| 12th | maharishi inter. College | 2015 | 62% |
| 10th | maharishi public. School | 2013 | 66% |

**EXPERIENCE**

* + I have completed my six month IET training from 16st December 2018to 16st june 2019 in holiday inn Amritsar Ranjit avune , in Food and Beverage Production, Front Office, Food and Beverage Service and Housekeeping Department..
  + I started my career from holiday inn Amritsar Ranjit avune As a Room attendant from 01 July 2019 to 19 march 2021
  + I Joined crowne plaza sg road Ahemdabad for better career prospective as a Room attendant from 25 march 2021 to till date.

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**JOB RESPONSIBLITY**

* Changing bed linen and making beds.
* Replacing used towels.
* Vacuum carpets.
* Sweep and mop floors Dusting furnitures
* Replenish bath care products ex, soap and shampoo.
* Restock beverages and food items in the mini-bar.
* Clean public areas, like corridors.
* Report any technical issues and maintenance needs.
* Address guests’ queries Handling guest queries.
* Help guests retrieve lost items.
* Ensure all assigned rooms are clean and tidy by the end of the shift.
* Follow hotel security guidelines.
* Possess exemplary behavior and guest interaction skills.
* Ability to multi-task in a very high paced environment.
* Ability to remain calm and professional at all times.
* taking inventory of all guest rooms so that any lost or missing guest room. items are immediately reported.
* Vacuums and polishes elevators.
* Keeps the front of the [hotel](https://setupmyhotel.com/homepage/hotel-management-glossary/hotel.html" \o "Hotel) free from trash.
* Cleans rugs, carpets and upholstered furniture using a vacuum cleaner, broom and shampoo machine.
* Cleans rugs, carpets and upholstered furniture using a vacuum cleaner, broom and shampoo machine.
* Sweeps, mops, scrubs, waxes, and polishes floors.
* Empties ashtrays and urns.
* Vaccum and maintains restaurants and [banquet](https://setupmyhotel.com/homepage/hotel-management-glossary/banquet.html" \o "Banquet) halls.
* To follow up a special cleaning schedule given by the housekeeping control desk.
* To have good knowledge of all hotel facilities, hours of operation, Restaurants, shops and function rooms.

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**JOB SKILLS**

* Good Inter personal and intrapersional skills.
* Proactive
* Critical thinking
* Analytical thinking
* Time Management
* Dedicated and hard working
* Go getter and a quick learner
* Honesty
* Puntuality
* Empathy
* Basic Techinacal knowledge of MSExcel & MS Word
* OPERA
* MICROS

**PERSONALDETAILS:**

**Father’sName** : Mr.Aanad singh

**Mother’sName** : Mrs. Usha devi

**Date ofBirth** : 20thDecember 1999

**Permanent Address** : chaurawala morna muzaffarnagar Uttar pradesh 251316

**KNOWLEDGE OF LANGUAGES:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Language** | **READ** | | | **SPEAK &**  **UNDERSTAND** | | | **WRITE** | | |
| **Excellent** | **A Average** | **Poor** | **Excellent** | **Average** | **Poor** | **Excellent** | **Average** | **Poor** |
| **English** |  | **-** | **-** | - |  | **-** | - |  | **-** |
| **Hindi** |  | **-** | **-** |  | - | **-** | **-** |  | **-** |
| **Haryanvi** |  | **-** | **-** |  | **-** | **-** | - |  | **-** |

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**HOBBIES AND PERSONAL INTEREST:**

* Travelling
* Playing Badminton
* Playing cricket
* Watching movies
* Decoration
* Towel art

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**ACHIVMENTS**

* Got achievements in medication program in 12th standard
* Participated in plantation
* Participated in cultural activities in academics
* Won 2nd runner up in art competition
* Topper of the batch in college academics
* Student of the year 2016
* Good Feedback from the department