**Resume**

**SURESH**

## Contact no 9389181347 /8894464450

## GMAIL ID :sureshsurya011@gmail.com

## Carrer objective:-

## To secure a job in the technical area where I can utilize my knowledge for the organizations growth. I am a young and enthusiastic person with lots of zeal which makes me confident and easily adaptable by the employer.

**Education Qualification:-**

* 10th pass from u.k board
* 12th pass from u.k board
* **Complete hotel management ihm dehradun.**

**Computer Skills :-**

* Working knowledge of win. 7 MS office , internet – email.
* Knowledge of IDS software 4.5.
* Knowledge of IDS software 6.1

**Work Experience:-**

* 6 Month industrial training with Marigold Sarovar Portico shimla himanchal pradesh.
* 1 year experience Senior room attendant baba resorts Dharmpur Solan Himachal Pradesh .
* 6 Month work with baba resort as a desk attendant .
* 6 month job in senior room attender legend Sarovar portico baddi .
* 1 year experience in pre opening ITC fortune hotels.1 year experience in fortune select forest hill solan senior room attendant.
* 2 year experience in ITC fortune select forest hill resort solan as a housekeeping supervisor .
* 1 year experience in Ramada resort by Wyndham Kumbhalgarh as a housekeeping sr supervisor.
* Currently working in housekeeping in charge summit hotels darjling .

**Responsibility:**-

* All public area job handling properly.
* All machine and equipment handling and maintain .
* Desk and store and linen room maintain and record.
* Fixed asset inventory and monthly inventory maintain properly.
* All Gardner job handling proper and plant maintain.
* Guest room maintenance complaint handling.
* Guest feed back and guest complaint handling.
* All marble and wooden floor polish and maintain.
* Coordinate all department recording smooth operation.
* Maintain all cost control housekeeping rooms linen and minibars

And equipment.

**Hobbies:-**

* Playing cricket
* Reading newspaper

**Strengths:-**

* Punctuality
* Diligent
* Hard working

**Personal details:-**

* **Vill. Dharsho post – choramatha distt- champawat**
* **Pin Code No 262528**
* **Name suresh**
* **Date of birth 05-05-1992**
* **Father name Ramesh ram**
* **Gender male**
* **Status unmarried**
* **Languages known English Hindi**
* **Nationality Indian**

**Place …………………….**

**Date …………………….. SURESH**