

SANJAY KUMAR SHAH

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**Objective: To obtain a position as Manager of that will allow me to utilize my managerial, organizational and leadership skills in better environment.**

**SKILSS # Decision making, Sales, Team building ,Problem solving, Staff motivation.**

**EXPERIENCE;**

***2021\_2023 \* JHOTEL, PORT BLAIR***

***Executive House keeper***

***#Staff motivate***

***# Cost control***

***#Brefing&meeting***

***#Complen handling***

***# Management of staff&guest***

***# Generat new idias***

***#Training***

***#Renovation planning***

***#Co-ordinate with multi vendors***

***2019-2020 \* SEMI SUB MARINE,PORT BLAIR***

***Hk. Manager***

***#Staff motivate&training***

***#sales&purchasing***

***#safty training***

***#cost control***

***#complen handling.***

***2018-2019 \*Ocean Tree Beach Resort&Spa, Havelock***

***Hk. Manager***

***#Handle all activities***

***#staff meeting/breifing***

***#work with all vendors&always connected***

***#reporting to managing director.***

***2016-2018 \* Havelock Island Beach Resort, Havelock***

***House Keeping Manager***

***# taking care of 87 rooms***

***# maintain pest control***

***# laundry***

***# staff management/motivate/briefing/training.***

***#conect with all suppliers.***

***2015-2016 \*JK.Residency, Muzaffarpur***

***Team Leader of Hk. Department***

***# taking care of 15 rooms***

***# taking care of 2 banquets***

***#taking care of out areas cleaning.***

***# start in house loundry***

***2015-2015 \* DEE Landmark, unit of parihar asociats. Rewa mp.***

***HK.Manager***

***#Taking care of 32 rooms&7 cottage***

***#Taking care of 4 banquets cleaning.***

***2013-2014 \*Gulzaar Towers, Jabalpur***

***HK.Manager***

***#Taking care of 54 rooms***

***#Taking care of 6 banquest hall***

***# Taking care of all types of cleaning***

***# Taking care of staff motivate/briefing/training.***

***2012-2013 \*Relax Inn, Chhattisgarh***

***HK.Manager***

***#Taking care of 35 rooms & 11 cottage***

***#Taking care of swimming pool***

***#Taking care of banquets hall.***

***2009-2012 \* Alore Grand Holiday Resort,Goa***

***HK.Supervisore***

***# work as hk.supervisore /sr.hk.supervisore in 150 rooms property.***

***2008-2009 \* Phoeinix Park Inn Resort, Goa***

***Hk.Asistant***

***#Work in room division areas as hk.assistant.***

***2007-2008 \*Plazza Inn, Varanasi***

***#As a Trainee***

***#Join as trainee work in all majore department.***

***EDUCATION 2007 diploma in hospitality management***

***2005 \* Khanna high school***

***Higher secondry ; 47%***

***2003 \*Adarsh hindi high school***

***Matric ; 51%***

COMPUTER PROFICIENCY

* *Working knowledge of MS Office and Internet.*

## Languages

* *Fluent in Bengali,Hindi,gujarati,Bhojpuri, and conversable in English.*

## PERSONAL INFORMATION

* *Height 5’7*
* *Marital Status Married*

*• Personal interest Playing Cricket, Listening Music*

* *Nationality Indian.*

### Date

* ***Place : Kolkata***

Singnature: sanjaykumar shah

***Reference \_ MR.NAGRAAJ***

***General manager of oceantree beach resort***

### ***8768828877***