**Praveen Babu**

Executive HouseKeeper

Experienced Hotel Management Professional with a demonstrated

history of working in the hospitality industry. Skilled in House keeping,

Guest Recovery, Rooms Division Management, Yield Management &

Property Management Systems. Strong operations professional with a

CDT focused in Departmental training from OCLD. Seeking Growth

and Challenges in the hierarchy.

**Experience**

**Expertise**

**2021 - Till Date**

**Executive Housekeeper – Raintree Hotels, Chennai(108 Keys)**

**2020 – 2021**

**Executive Housekeeper – Rosetta by ferns, Sakleshpura (220 Keys)**

**2013 – 2020**

**Executive Housekeeper - ITC Hotels & Resorts, Chennai, Vizag,**

**Coimbatore (600 Keys)**

**2008 - 2009**

**Assistant Housekeeper - Radisson, Blu, Bahrain, UAE (366 Keys)**

**2007 - 2008**

**Housekeeping Executive - Marriott, Chennai (237 Keys)**

**2003 - 2007**

**Housekeeping Supervisor - The Oberoi Amarvilas, Agra (105 Keys)**

**2011 - 2012**

**Assistant Executive Housekeeper - Constance Lemuria Resort,**

**Praslin**

**2009 - 2011**

**Assistant Housekeeping Manager - The Accord Metropolitan,**

**Chennai**

**Contact**

**Praveen Babu**

Executive HouseKeeper

**Current Job Responsibilities**

**Linkedin Profile**

**Pets**

Running Housekeeping operation including rooms, public

areas, Laundry.

Training and developing the team to provide exclusive and

totally personalized service to our guests with extremely good

consistent guest's feedback.

Monitored the consumption, made monthly analysis and

assisted in systemizing and lowering costs

Worked on MS Office, Fidelio, Opera and Wish net software

used widely to run-to-day operations

Studied the L.H.W. (Leading Hotels of the World) standards of

operation, pertaining to Housekeeping.

Trained new service staff to completely focus on delivering a

quality customer experience.

Negotiated agreements with suppliers and vendors that resulted

in significant benefits to the company.

Create, review update Standard operating procedure.

Monitored and purchased inventory.

Fostered a team atmosphere through coaching, training,

communication, and motivation.

Developed expertise with computer software including Excel

and Daily Housekeeping Report, Planning etc.

Introduced cost control initiatives, which significantly reduced

operating expenses.

Trained assistant to maintain high standards of cleanliness,

safety, and quality.

https://www.linkedin.com/in/praveen-babu-813a5010

Delivered personal attention to customers to ensure high level

of satisfaction, to generate repeat clientele, and to encourage

word of mouth referrals. Oversaw all aspects of Housekeeping

operations including budgeting, cost control, payroll and growth

objectives

Developed checklist for the Housekeeping workflow