



Amit sharma
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Career Objective:-

To be part of an organization that provides enables realization of individual potential & capabilities. Seeking for a managerial position in the hospitality service where my functional experience and talent in security operations can be effectively utilized for the growth of the company and provide me a challenging work environment. Proficient to direct and control the security and safety system in order to maximize safety of guest and employees and minimize loss from theft arson or otherwisdamage asset and personal injury to the guest and employees.

Professional Summary:-

Dedicated Security Manager skilled in providing exceptional security monitoring, including knowledge of surveillance protocols and CCTV equipment. Focused and detail-oriented with a proven history of mitigating risks and utilizing reasoned decision-making in high-pressure situations. Committed safety leader aiming to fulfill a Security Supervisor opportunity in which honesty and integrity will be highly valued. Well-versed in emergency protocols and basic first-aid. Pragmatic and professional in all situations. Confident Security Manager successful at making critical decisions quickly and effectively. Adept at meeting security challenges calmly and rationally.

Knowledge Skills:-

Through knowledge of modern Surveillance & Vigilance technics, fire safety and firefighting equipment and system like Baggage Scanner, DFMD, CCTV System, HHMD, Bollards, fire alarms system, kitchen hood fire alarm system, RTS, Public allowance detector, fire sprinkler, fire extinguisher and knowledge about AED machine.

Professional Experience:-

- **Working as an Security Manager in Royal Tulip , Kufri, (HP)**
(Since Nov 2019 to till date)
- **Worked as an Manager Loss Prevention in JW Marriot (Mussoorie) –**
(Oct 2017 to Nov 2019)
- **Worked as an Security Manager in Welcome Hotel Savoy (ITC Hotels), (Mussoorie) from**
(Oct 2014 to Sep 2017.)
- **Worked as an Manager Security - Four Points By Sheraton (Dehradun) (Pre-Opening)**
(April 2012 – Sep 2014.)
- **Worked as an Security Officer - Lebua Hotel – (Delhi) (October 2010 to March - 2012)**
- **Worked as an Security Supervisor Radisson Blu Plaza (Delhi) (Jun 2004 – Sep - 2010).**

Job Responsibilities:-

- ② Minimize risk to the safety and security of all guest, employees, visitors, premises and assets and ensure compliance with Security & Safe legislation and practices.
- ② Overseeing the overall operation and procedures.
- ② Establish liaisons with the local Police, Armed Forces and the other local security institutions, hotels.
- ② Investigate thefts, bad debts, and skippers by providing accurate report and accident.

- ☐ Coordinate with Front Office handling guest complaints regarding thefts / investigating the case related of security.
- ☐ Monitoring general complaints and Investigate.
- ☐ Maintaining and monitoring the records of all documents / files as a standard base.
- ☐ Monitoring CCTV observations.
- ☐ To inculcate team spirit amongst subordinates and security staff.
- ☐ Provide training / brief as per security standard.
- ☐ Knowledge of HIRA awareness (Hazzard Identification & Risk Assessment)
- ☐ Coordinate with security manager for providing security assistance.
- ☐ Handling security team during of corporate crowd & social event.
- ☐ Making attendance of security guard & Valet driver in monthly wise.

Professional Skills:-

- ☐ A quick learner, easily adapting to changing complex situation and requirements with zeal to work as a part of a growing team.
- ☐ Pleasing personality with the flair for problem tackling and solving to the complete satisfaction of superiors.
- ☐ Excellent interpersonal, communication and organizational skills.
- ☐ Ability to manage the work in more staff very efficiently.
- ☐ Handling difficulties situation between the guest and employees due to any complain.

Qualifications:-

- MBA in Security & Disaster Management Sikkim Manipal University -2020
- Diploma in Mass Communication (Journalism from YMCA)
- Bachelor of Commerce (B.Com) from University of Delhi, 2004.
- 10+2 (Commerce) from CBSE Board, 2000.
- 10th from CBSE Board, 1998.

Certificate Achievements:-

SR. PROFESSIONAL FIRST AID CERTIFICATE Indian Red Cross Society, Ahmedabad
 NCC 'C' CERTIFICATE, Authority of Ministry of Defence, Govt. of India
 NCC 'B' CERTIFICATE, Authority of Ministry of Defence, Govt. of India
 SECURITY OFFICER CERTIFICATION, PROGRAM – TIER 2
 Global Security University, International, SECURITY OFFICER CERTIFICATION
 PROGRAM – TIER 3, Global Security University, International
 Diploma in Mass Communication (Journalism from YMCA).
 One year certificate course in computer application from ITI.
 Done Amadeus basic function course from bird wing academy.
 Certificate course of Security and safety procedure from Delhi.
 Certificate course of Fire Safety from NFC (Ahmadabad).

Experties:-

POSH, Fire Safety, DGR, AVSEC, Crowd Management, Information Security and Data Privacy Awareness. Leading Safety and Security

Personal details:-

Name.	: Mr. Amit Sharma
Father's Name	: Shri R. S. Sharma
DOB	: 29/11/1984
Marital Status	: Married
Sex	: Male
Nationality	: Indian
Religion	: Hindu
Language Known	: English, Hindi, Punjabi, Gujarati & Marathi.

Notice Period:- 4 Week (Negotiable)

Declaration: - I hereby confirm that the above information is correct as per my knowledge & experience.

Date:-

Place: -

Amit Sharma